

**AGENDA**

Regular Council meeting to be held  
Tuesday February 2, 2021 at 7:00 p.m.  
Fire Hall @252 Clark, Powassan (electronic)

1. CALL TO ORDER
2. ROLL CALL
3. DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF
4. APPROVAL OF THE AGENDA
5. PRESENTATIONS
6. ADOPTION OF MINUTES
  - 6.1 Regular Council meeting of January 19, 2021
7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL
8. MINUTES AND REPORTS FROM APPOINTED BOARDS
  - 8.1 Powassan and District Union Public Library Agreement
  - 8.2 Powassan and District Union Public Library Board Draft minutes of January 25, 2021
  - 8.3 ACED- Almaguin Community Economic Development- 2021 Budget
9. STAFF REPORTS
10. BY-LAWS
  - 10.1 By-Law 2021-01 – Tax Sale Administration Fees-Realtax
  - 10.2 By-Law 2021-04 – Tile Drainage Borrowing Program
11. UNFINISHED BUSINESS
12. NEW BUSINESS
  - 12.1 Ontario Clean Water Agency- Quarterly Operations Report- Powassan Water & Wastewater
  - 12.2 NOAH draft Site Plan Agreement
13. CORRESPONDENCE
  - 13.1 Ministry of Finance- Ontario Municipal Partnership Fund 2021
  - 13.2 AMO- re 2021 OCIP Funding- 2<sup>nd</sup> intake of Municipal Modernization Program
  - 13.3 Ministry of Municipal Affairs and Housing- Municipal Modernization Program
  - 13.4 Municipality of Callander resolution re closures due to Covid-19
  - 13.5 FONOM- Media Release –ROMA Conference
14. ADDENDUM
15. ACCOUNTS PAYABLE
16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS
17. PUBLIC QUESTIONS

**18. CLOSED SESSION**

18.1 Adoption of Closed Session minutes of

18.2 Identifiable Individual- Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw.

- Matters regarding an identifiable individual

18.3 Identifiable Individuals- Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw.

- Matters regarding an identifiable individual

**19. MOTION TO ADJOURN**



**Council Meeting**  
**Tuesday January 19, 2021, at 7:00 pm**  
**Virtual**

**Present:** Peter McIsaac, Mayor  
Randy Hall, Deputy Mayor  
Markus Wand, Councillor  
Dave Britton, Councillor  
Debbie Piekarski, Councillor

**Staff:** Maureen Lang, CAO/Clerk-Treasurer  
Terry Lang, IT

**Presentations:** None

**Disclosure of Monetary Interest and General Nature Thereof:**  
**8.3 D. Britton – Wife's Employer**

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2021- 01	Moved by: D. Piekarski	Seconded by: R. Hall	
	That the agenda of the Regular Council meeting of January 19, 2021 be approved with the addition of:		
	12:5. Recycling Glass		Carried
2021-02	Moved by: R. Hall	Seconded by: D. Britton	
	That the minutes of the Regular Council meeting of December 15, 2020, be adopted.		Carried
2021-03	Moved by: M. Wand	Seconded by: R. Hall	
	That the Trout Creek Community Centre Board Committee meeting dated December 9, 2020, be received.		Carried
2021-04	Moved by: M. Wand	Seconded by: R. Hall	
	That the minutes from the Powassan Police Services Board (PSB) dated December 14, 2020, be received. .		Carried
2021-05	Moved by: D. Piekarski	Seconded by: R. Hall	
	That the minutes from the Municipal Emergency Control Group meeting of December 16, 2020, be received.		Carried
2021-06	Moved by: M. Wand	Seconded by: D. Piekarski	
	That the minutes from the Municipal Emergency Control Group meeting of December 22, 2020, be received.		Carried
2021-07	Moved by: D. Britton	Seconded by: M. Wand	
	That the minutes from the Municipal Emergency Control Group meeting of January 13,		

2021, be received.

**Carried**

- 2021-08** Moved by: D. Britton Seconded by: R. Hall  
That the ACED 020 committee minute of December 7, 2020, be received. **Carried**
- 2021-09** Moved by: D. Britton Seconded by: D. Piekarski  
That the 2021 budget from the District of Parry Sound Social Services Administration Board DSSAB, be received. **Carried**
- 2021-10** Moved by: M. Wand Seconded by: D. Piekarski  
That the proposed levy from the North Bay Parry Sound District Health Unit, be received. **Carried**
- 2021-11** Moved by: D. Britton Seconded by: R. Hall  
That the quarterly CAO Report January 2021 from the District of Parry Sound Social Services administration Board (DSSAB), be received. **Carried**
- 2021-12** Moved by: R. Hall Seconded by: M. Wand  
That the 2020 Fire Report from Chief Bill Cox, be received. **Carried**
- 2021-13** Moved by: M. Wand Seconded by: D. Britton  
That the memorandum dated January 15, 2021 from the Municipal Engineer, Codey Munshaw, regarding NOAH Site Plan, be received. **Carried**
- 2021-14** Moved by: M. Wand Seconded by: R. Hall  
That the Council of the Municipality of Powassan approves the Final Site Plan / Servicing Plan which has been reviewed by both the municipal engineer, and Antoine Boucher, P.Eng. for the NOAH project. Council approval is subject to the condition that the developer enters into a Site Plan Control Agreement with the Municipality. **Carried**
- 2021-15** Moved by: R. Hall Seconded by: D. Britton  
That by-law 2021-01, being a by-law to affix a scale of costs applicable to all documentation processed under part XI of the Municipal Act, 2001 C25,  
Be considered READ a FIRST and SECOND time January 19, 2021,  
To be READ a THIRD and FINAL time February 2nd, 2021. **Carried**
- 2021-16** Moved by: D. Piekarski Seconded by: D. Britton  
That By-law 2021-02, being a By-law to authorize borrowing for 2021.  
**READ a FIRST and SECOND time and considered READ a THIRD and FINAL time and adopted as such in open Council this the 19<sup>th</sup> day of January, 2021.** **Carried**
- 2021-17** Moved by: D. Piekarski Seconded by: D. Britton  
That By-law 2021-03, being a By-law to authorize and agreement between the Corporation of the Municipality of Powassan and Evan Hughes Excavating -2170641 Ontario LTD regarding the Aggregate Pit located at Lot 24,25 Concession 7.



READ a FIRST and SECOND time and considered READ a THIRD and FINAL time and adopted as such in open Council this the 19th day of January, 2021.

Recorded Voted Requested by Councillor R. Hall

Councillor Hall NAY

Councillor Wand YEA

Councillor Britton YEA

Councillor Piekarski NAY

Mayor McIsaac NAY

**DEFEATED**

- 2021-18** Moved by: D. PekarSKI Seconded by: M. Wand  
That the Council of the Municipality of Powassan concurs with the request in Consent Application B6/POWASSAN/2021 for the severance on English Line by applicant(s) Tony & Nicole Edworthy.  
And requests that the North Almaguin Planning Board issue the following conditions for approval of the subject Consent application:  
1. The lot must comply with the Municipality of Powassan Official Plan policies and Zoning By-law. **Carried**
- 2021-19** Moved by: D. Britton Seconded by: R. Hall  
That the Ontario Clean Water Agency (OCWA) Powassan Drinking Water Summary Report for 2020, be received. **Carried**
- 2021-20** Moved by: R. Hall Seconded by: M. Wand  
That correspondence dated December 28, 2020 from Niagara Wireless Internet Company, be received. **Carried**
- 2021-21** Moved by: D. Britton Seconded by: R. Hall  
That due to the ongoing Covid pandemic and the current stay at home order the Council of the Municipality of Powassan agree to shutting down, and removing the ice from both the Sportsplex Community Recreation Centre, and Trout Creek Community Centre. **Carried**
- 2021-22** Moved by: R. Hall Seconded by: D. Britton  
That the correspondence from the municipal Property Assessment Corporation (MPAC) regarding the 2021 Municipal Budget and Levy, be received. **Carried**
- 2021-23** Moved by: M. Wand Seconded by: D. Piekarski  
That correspondence dated December 15, 2020 regarding the Rural Economic Development Program (RED), be received. **Carried**
- 2021-24** Moved by: D. Piekarski Seconded by: R. Hall  
That correspondence dated December 16, 2020 from the Ministry of Municipal Affairs and Housing regarding the Safe Restart Agreement, be received. **Carried**
- 2021-25** Moved by: R. Hall Seconded by: D. Britton  
That correspondence dated December 24, 2020 regarding the Community Safety and Wellbeing Plan requirements for Municipalities, be received. **Carried**
- 2021-26** Moved by: D. Britton Seconded by: M. Wand  
That correspondence dated January 4, 2021 from the Ministry of Transportation regarding off-road vehicles, be received. **Carried**
- 2021-27** Moved by: D. Britton Seconded by: D. Piekarski

That correspondence dated January 14, 2021 from the Ministry of Municipal Affairs and Housing regarding the declared Provincial Emergency, be received. **Carried**

**2021-25** Moved by: M. Wand Seconded by: D. Britton  
That the accountds payable listing reports dated December 17,18,23,30 2020 and January 6,13,14 2021 in the total amount of \$411,247.06 be approved for payment. **Carried**

**2021-22** Moved by: D. Piekarski Seconded by: D. Britton  
That Council now adjourns at 8:31 pm. **Carried**

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Mayor

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CAO/Clerk-Treasurer

**THIS AGREEMENT MADE IN TRIPLICATE THIS 31<sup>st</sup> DAY OF OCTOBER 2021**

**BETWEEN:**

THE CORPORATION OF THE **MUNICIPALITY OF POWASSAN**  
hereinafter called Powassan of the First part

**AND:** THE CORPORATION OF THE **TOWNSHIP OF NIPISSING**  
hereinafter called Nipissing in the Second part

**AND:** THE CORPORATION OF THE **TOWNSHIP OF CHISHOLM**  
hereinafter called Chisholm in the Third part

**WHEREAS** the parties hereto wish to enter into an agreement to provide for the maintenance of the Powassan and District Union Library, as provided for in the Public Libraries Act, R.S.O. 1990, c. P-44, Section 5(1) and 9(4).

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the mutual covenants and conditions contained herein and subject to the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The Powassan and District Union Public Library Board shall be comprised of the members appointed by the respective councils as follows:

The Corporation of the Municipality of Powassan shall have a minimum of three (3) members and a maximum of five (5) members;

The Corporation of the Township of Nipissing shall have a minimum of one (1) member and a maximum of two (2) members;

The Corporation of the Township of Chisholm shall have a minimum of one (1) member and a maximum of two (2) members.

2. All grants for library purposes, whether municipal, provincial, federal or otherwise, received by the member municipality shall be forthwith delivered to the Chief Executive Officer (CEO) for deposit to the library account. If and when the Board initiates or changes any major monetary changes each council shall be notified in writing.

3. A membership registry shall be kept by the library and at the end of each calendar year each municipality shall be given the number of users per municipality. In accordance, the library CEO will submit a levy to each municipality.

4. The cost of operating and maintaining the Powassan and District Union Library shall be based on a formula determined by each municipality's membership count. This count shall be completed by December 31<sup>st</sup> of each year for municipal budget purposes.

Municipality of Powassan  
Township of Nipissing  
Township of Chisholm

DATE OF COUNCIL MTG.	Feb 2/21
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5. Any party may withdraw from this agreement on the 31<sup>st</sup> day of December in the year preceding the contract renewal, notifying the other municipalities by way of registered mail.

6. The renewal of this contract shall be the responsibility of the CAO for the municipality with the highest membership count to be completed in the year preceding the municipal election.

7. This agreement shall replace all prior agreements

8. In witness whereof the parties hereto have hereunto affixed their respective corporate seals, attested by the hands of their respective officers duly authorized in that behalf.

THE CORPORATION OF THE MUNICIPALITY OF  
POWASSAN

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO



**Library Board Minutes**  
**January 25, 2021 at 5:30 pm**

**Attendance via video/audio conference:** Tina Martin, Debbie Piper, Liz Moore, Gloria Brown, Debbie Piekarski, Doug Walli, Bernadette Kerr, Bob Elliott, Marie Rosset

**1. Respect and Acknowledgement Declaration Read by CEO**

**2. Disclosure of pecuniary interest – none**

**3. Approval of general consent motion:**

**Motion # 2021-01 Kerr-Piper:** That the Consent Agenda for January 2021, which includes:

- a) the January 25, 2021 agenda,
  - b) the Minutes for the November 23, 2020 meeting,
  - c) the Financial Report for December 2020,
  - d) and the Library Report for November, December 2020,
- be adopted with modifications to the November 25, 2020 minutes.

**4. Business Arising**

**a) 2021 Budget**

Discussed and deferred until the February 2021 meeting by which time the 2021 wages increases adopted by the Municipality of Powassan and the Township of Chisholm will be available to the CEO. The Township of Nipissing adopted a 1% wage increase for 2021.

**b) New Library Agreement**

A draft of the new Library Agreement was presented to the Board by the three Council/Board members.

**c) 2020 Donations and Grants**

Marie presented a summary of all 2020 donations (\$10,000) and grants (\$50,420)

**d) New COVID Information**

- Currently the library is offering curbside services only. Lifelab is continuing to operate every Monday and Thursday from 8am to 12pm under appropriate safety protocols.
- Ventilation might become an issue. Marie contacted the architect to determine the actual ventilation system installed at the Library. According to the engineer "In this project we added a Heat Recovery Ventilator (HRV) which exhausts air from the washrooms and supplies fresh air to the furnace. The furnace circulates air throughout the building with a portion of it being fresh air."

**e) Staffing Report**

A new staffing report outlining the Library employee's tasks during the lockdown was presented to the Board and will be sent to the three Councils.

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**f) Service Provider Report**

During Council meetings there are occasionally questions about which services are provided to the library by the municipalities. Marie drafted a document listing all services and the providers. It needs to be reviewed by the CAOs to confirm its accuracy.

**5. Correspondence**

- Marie shared an Ontario Library Services email with FAQs specific to the latest Library closures

**6. Committee Reports**

**a) Property Committee**

- **Elevator**  
Outcome from the elevator application to the OTF Resilience Grant expected in March 2021
- **Maintenance Reserve**  
Any budget surplus in 2020 (including the \$1,200 for maintenance reserve) will be transferred to a cashable GIC Reserve Fund

**b) Policy Committee Report**

Reviewed:

- GOV-02 Board Directors Duties & Responsibilities – no change
- GOV- 10 Policy Development Policy – no change
- Library Card Application Form – modifications required

**c) Friends of the Library Report**

There was no December meeting in 2020. In January the Friends approved a donation of up to \$700 to replace the sink and cabinet at the front desk.

**7. New Business**

**a) Upcoming Noteworthy Events**

Only online Raising Readers, French, and Book Club until mandated lockdown is over.

**8. Adjournment**

**Motion # 2021-02: Pickarski:** That the January 25, 2021 meeting be adjourned at 7:32 pm.

**Next Meeting: Monday, February 22, 2021 at 5:30pm**

**Chairperson:** \_\_\_\_\_  
**Kristine Martin, Chair**

**Secretary:** \_\_\_\_\_  
**Marie Rosset, CEO**

## **Staff Report – January 2021**

Number of staff: 5 - 4 active and 1 inactive (available when needed)

### **Jennifer Fryer**

Number of hours per week: approx. 30

#### **Tasks:**

- Processes Inter library loans (10 to 20 daily)
- Creates one Raising readers video per week
- Regular Front desk tasks; answer phone, returns messages, check books in and out, register new patrons, fax and print for patrons
- Prepare items orders ready for curbside pick-up (10 to 20 daily)
- Sanitize daily high usage areas
- Weekly cleaning previously done by janitor
- Processes book donations
- Quarantines books
- Catalogues and processes books for circulation
- Creates displays in library
- Decorate seasonally
- Responsible for home delivery to housebound patrons

### **Jordan Ruttan**

Number of hours per week: 15 (80% of wages paid by CSJ and YCW grants since June 2020)

#### **Tasks:**

- Manage all social media – post/respond daily
- Respond daily to emails
- Support front desk as necessary
- Inventory
- Update and maintain website, adding and updating resources as offered
- Write grant applications as requested
- Generate reports/statistics on demand
- Write monthly emailed newsletter and bi-monthly Ampersand
- De facto IT person

### **Breya Market-Matthews**

Number of hours per week: 15

#### **Tasks:**

- As Lifelab greeter, manages clients circulation within safety protocols from 8am to noon on Monday and Thursdays (hours paid by Lifelab)
- Contact every patron to determine current status (requested by Council/Board members)
- Assist Jen and Jordan as required
- Assist patrons with IT as required

### **Marie Rosset - CEO**

Number of hours per week: 35



January 29, 2021

**January 29 ACED Budget Update**  
 Staff Report

**Overview**

The 2021 ACED Budget has been reviewed and revised to include considerations regarding the funding of the Almaguin Brand Strategy Implementation process. During the January 17<sup>th</sup> 2021 ACED Meeting, the Director of Economic Development presented an opportunity outlined in the Draft Almaguin Brand Strategy which involved leveraging the OMAFRA Rural Economic Development Program in addition to the FedNor Northern Ontario Development Program discussed in Q4 of 2020. This additional application would provide the necessary resources to implement the brand strategy recommendations in full over the course of two years. To accommodate the expected increase in revenues, the ACED budget has been amended. Additionally, due to the NOHFC Program Review, ACED is no longer able to capitalize on the second-year internship that was expected. Other minor adjustments are noted below. **These amendments do not increase the expected partner shares.**

**Summary of Changes**

**Revenues:**

<b>15-371-000 – CIINO Funding:</b>	Decreased to reflect salary decrease of Administrative Assistant and an increase of benefits claimed.
<b>15-371-000 – Harvest Spin:</b>	Minor decrease to reflect eligible expenses in 2020.
<b>15-371-003 – FedNor Brand Strat:</b>	Increased to reflect 2-year term vs. 3-year term.
<b>15-371-005 – OBIAA Funding:</b>	Minor decrease do to reflect actual program funds.
<b>15-372-000 – NOHFC Intern:</b>	Decreased due to second year internship cancellation
<b>15-372-002 – NOHFC Brand Strat:</b>	Created/Increased to reflect RED Funding

**Expenses**

<b>16-801-000 – Salaries &amp; Benefits:</b>	Decreased based on Administrative Assistant salary.
<b>16-804-025 – Website:</b>	Decreased based on AH Tourism website inclusion in Brand Strategy Implementation.
<b>16-804-065 – Regional Projects:</b>	Increased due to decreases in net salary costs resulting from the RED Funding (staff portion).
<b>16-804-066 – Brand Strategy</b>	Increased to reflect RED Funding.



# **2021 Budget Sheets - Actuals as of December 31st, 2020**

## **Regional Economic Development**

### **Operating Budget**

GL Number	Description	2020 Projected Actual	2020 Budgeted	2021 Department Estimate	Notes
	<b>Revenues</b>				
15-370	<b>Municipal &amp; Chamber Contributions</b>				
	Armour	(\$10,000.00)	(\$14,226)	(\$10,000)	
	Burk's Falls	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Joly	(\$5,000.00)	(\$6,000)	(\$5,000)	
	Magnetawan	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Perry	(\$10,000.00)	(\$14,226)	(\$10,000)	
	Powassan	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Ryerson	(\$10,000.00)	(\$10,000)	(\$10,000)	
	South River	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Strong	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Sundridge	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Chamber of Commerce	(\$10,000.00)	(\$14,226)	(\$10,000)	
	Total Municipal & Chamber Contri.	(\$105,000.00)	(\$118,678)	(\$105,000)	
15-370-005	User fees - Almaguin Harvest Spin	\$0.00	(\$10,000)	(\$10,000)	
15-371-000	CIINO Funding	(\$63,968.00)	(\$72,945)	(\$129,500)	Represents 84.27% of total salaries + 28% in benefits.
15-371-002	FedNor - Almaguin Harvest Spin	(\$5,283.00)	(\$25,000)	(\$19,717)	
15-371-003	FedNor - Implement Brand Strategy	\$0.00	\$0	(\$40,000)	33.333% of \$120,000
15-371-005	OBIAA Funding - Intern	(\$16,975.77)	(\$10,044)	(\$4,850)	
15-371-008	NECO - Regional Relief & Recovery	(\$26,600.00)	(\$26,600)	\$0	
15-372-000	NOHFC Funding - Intern	(\$24,220.00)	(\$24,500)	(\$7,280)	
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	(\$15,000)	(\$15,000)	
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	(\$26,280)	\$0	
	NOHFC - Implement Brand Strategy	\$0.00	\$0	(\$60,000)	50% of \$120,000
	<b>Total Regional Economic Development revenues</b>	<b>(\$242,046.77)</b>	<b>(\$329,047)</b>	<b>(\$391,347)</b>	

GL Number	Description	2020 Actual	2020 Budgeted	2021 Department Estimate	
	<b>Expenditures</b>				
16-801-000	Salaries & Benefits	\$135,865.23	\$148,480	\$210,050	Reflects salaries for 3 employees for a full year
16-804-001	Office Supplies	\$5,247.37	\$1,745	\$3,000	
16-804-005	Audit & Accountant Fees	\$4,680.96	\$4,000	\$4,000	
16-804-007	Legal Fees	\$336.11	\$0	\$0	
16-804-010	Advertising & Promotion	\$4,800.00	\$3,700	\$3,550	
16-804-020	Telephone	\$2,208.08	\$2,500	\$2,500	
16-804-025	Website	\$4,828.06	\$5,350	\$2,500	Reduced. AH Tourism Website transferred to 16-804-066
16-804-030	Events & Seminars	\$524.15	\$2,000	\$4,000	
16-804-040	Training & Workshops	\$4,299.66	\$4,240	\$4,000	
16-804-050	Travel	\$3,927.49	\$5,000	\$6,000	
16-804-060	Office Rental	\$0.00	\$0	\$0	
16-804-062	Regional Relief & Recovery Program	\$25,758.58	\$26,600	\$0	
16-804-063	Almaguin Harvest Spin	\$12,679.30	\$60,000	\$45,000	
16-804-064	Almaguin Brand Strategy	\$28,064.91	\$35,040	\$0	
16-804-065	Regional Projects	\$6,355.95	\$10,392	\$26,747	Culinary Strategy Implementation + other projects
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$0	\$80,000	\$120,000 less salaries & benefits included in 16-801-000
16-804-067	CAEDA expenses paid to Strong	\$9,142.24	\$20,000	\$0	
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	
	<b>Total Regional Economic Development expenditures</b>	<b>\$248,718.09</b>	<b>\$329,047</b>	<b>\$391,347</b>	
	<b>Total Regional Economic Development</b>	<b>\$6,671.32</b>	<b>\$0</b>	<b>\$0</b>	

Staff was able to get an different interpretation of what can be claimed on the CIINO grant so that they would pay 84.27% of all salaries plus 28% benefits this increases the CIINO grant from \$100,000 to \$129,500 giving the department the money needed to implement the proposed work plan for 2021.

**2021 ACED Regional Economic Development  
Accounts Summary**

GL Number	Expenditures	Item Cost	Budget AMT
16-804-001	Office Supplies		\$3,000
	Office 365 (5 user)	\$ 100	
	Kaspersky A/V (5 user)	\$ 100	
	Survey Monkey	\$ 460	
	Adobe Creative Cloud	\$ 985	
	Misc Supplies	\$ 1,355	
	<b>Total</b>	<b>\$ 3,000</b>	
16-804-010	Advertising & Promotion (General)		\$3,550
16-804-025	Website		\$2,500
	Domain, hosting & email fees (2 sites)	\$ 550	
	Website maintenance allowance	\$ 1,950	
	4C - AH Tourism Improvements (note 1)	\$ -	
	<b>Total</b>	<b>\$ 2,500</b>	
16-804-030	Events & Seminars		\$4,000
16-804-040	Training & Workshops		\$4,000
	EDCO & EDAC memberships	\$ 1,500	
	EDAC Year 2 - C&M Officer	\$ 1,150	
	General Admission Fees	\$ 1,350	
	<b>Total</b>	<b>\$ 4,000</b>	
16-804-063	Almaguin Harvest Spin		\$45,000
16-804-064	Almaguin Brand Strategy Implementation (note 2)		\$80,000
16-804-065	Regional Projects		\$26,747
	2A - Community GRO	\$ 1,500	
	2C - Regional Rec	\$ 1,500	
	3E - AHCC Engagement	\$ 2,000	
	4B - Ag Strategy Implementation	\$ 5,000	
	4D - Shop in Almaguin	\$ 4,000	
	Contingency/Surplus	\$ 12,747	
	<b>Total</b>	<b>\$ 26,747</b>	

**Notes**

**Note 1:** Almaguin Highlands Tourism website included in the Brand Strategy Implemen

**Note 2:** Implementation (non wages) portion of the Brand Strategy Implementation. Dig physical assets, third party expenses, etc.

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2021-01**

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Being a By-Law to affix a scale of costs applicable to all documentation processed under Part XI of the Municipal Act, 2001, C.25.

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**WHEREAS** pursuant to Section 385 of the Municipal Act, 2001, c. 25, By-Laws may be passed by the Council of a Municipality prescribing a scale of administration costs;

**AND WHEREAS** the Council deems it expedient to establish a scale of administrative costs to be charged for processing documentation;

**NOW THEREFORE** the Council of The Corporation of the Municipality of Powassan enacts as follows:

1. That the Council of the Corporation of the Municipality of Powassan authorizes **REALTAX INC.** to perform the administrative requirements of Part XI of the Municipal Act, 2001, c.25.
2. That the CAO/Clerk-Treasurer be duly authorized to charge the amount prescribed by this By-Law representing the administrative cost;
3. That the administrative cost applicable to the categories described herein shall be as outlined in schedule "A" attached.
4. That By-law 2019-02 be rescinded upon adoption of this by-law.

**READ a FIRST and SECOND** time on January 19, 2021

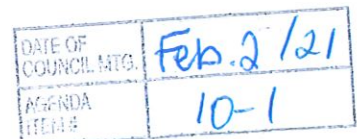
**READ a THIRD and FINAL** time and adopted on February 2, 2021

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Mayor

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CAO/Clerk-Treasurer



## **Schedule “A” By-Law No. 2021-01**

Whereas section 385 of the Municipal Act, 2001 provides that a municipality may fix a scale of costs to be charged as reasonable costs of proceeding under Part XI of said act, the scale of costs per property shall be the attached:

## FEE SCHEDULE 2021

(HST must be added on the fees shown below)

<b>ENGAGE PROFESSIONAL SERVICES</b>	\$400
<i>Plus</i> Notices under the <i>Farm Debt Mediation Act</i>	
Engage professional services, advice and communications. Set up file and mirror file. Enter data. Initialize system for tracking documents and statutory deadlines.	
<b>TAX REGISTRATION - PART 1</b>	\$385
<i>Plus</i> Print Parcel Register, conduct execution searches	
Obtain and analyze title search and execution search; prepare report on searches, list of interested parties, tax arrears certificate and file folder.	
<b>TAX REGISTRATION - PART 2</b>	\$185
<i>Plus</i> Update searches, conduct corporate search if necessary, print First Notices, mail if necessary	
Register tax arrears certificate. Register cancellation certificate, tax deed, or notice of vesting when required. Update title search, prepare first notices, prepare treasurer's statutory declaration	
<b>TAX REGISTRATION - PART 3 FINAL NOTICES</b>	\$185
<i>Plus</i> Update searches, print Final Notices, mail if necessary (Part 3 does not apply if a property is owned by a Corporation that has been cancelled)	
<b>Tax Sale</b>	\$875
<i>Plus</i> Update title search, execution search and corporate search when necessary, Prepare and mail Form 5 if necessary	
Treasurer's statutory declaration, advertisement, tender packages, tender opening checklist, notices to higher and lower tenderer, tender rejection form, payment into court requisition and statement of facts (if needed). Fee for tax sale does not include cost of advertisements, auctioneer's fees nor the cost of a survey, if needed.	
<b>Advertise on <a href="http://OntarioTaxSales.ca">OntarioTaxSales.ca</a></b> <i>This fee is fully recoverable, even if properties don't sell</i>	\$475
<b>Attend tender opening or auction</b> (Optional)	Please contact us for fees
<b>Payment Out Of Court</b> (Optional and only for files registered prior to January 1st, 2018 due to legislative change)	\$1,135

### FEES FOR SEARCHES AND NOTICES

Notices under the <i>Farm Debt Mediation Act</i>	per notice	\$50
First Notices, Final Notices, Form 5, Form 10	per notice	\$20
Notices outside of Canada	per notice	\$60
Print Parcel Register	per PIN	\$45
Execution searches	per name	\$20
Copies of executions	per writ	\$20
Corporate searches, if needed	per corporation	\$50
Send Tax Deed or Notice of Vesting to Ministry		\$50

\*Additional fees may apply for complex title searches



THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-04

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Being a By-Law to raise money to aid in the construction of drainage works under the  
*Tile Drainage Act.*

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WHEREAS owners of land in the Municipality have applied to the Municipality under the *Tile Drainage Act* for loans for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS The Corporation from time to time, subject to the provisions of this By-Law, borrow on the credit of the Corporation such sums not exceeding in the whole \$200,000, as may be determined by the Council, and issue debentures of the Corporation for the amount so borrowed as provided for in the Act payable to the Minister of Finance, which debentures shall reserve the right to repay the whole or any part of principal and interest owing at the time of such prepayment.

AND WHEREAS an application for a loan under the Act is approved by the council and the inspector of drainage has filed with the clerk an Inspection and Completion Certificate, the council may include a sum, not exceeding the amount applied for or seventy-five percent of the total cost of the drainage works with respect to which the loan is made, in a debenture payable to the Minister of Finance in accordance with the Act, and may approve of the Corporation lending the said sum to the applicant.

AND a special annual rate shall be imposed, levied and collected over and above the other rates upon the land in respect of which the money is borrowed, sufficient for the payment of the principal and interest as provided by the *Act*.

AND WHEREAS the former Township of Himsforth South passed a Borrowing By-law 95-11, which is now inadequate to meet the needs of the current program;

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. That the Attached Form 1, Borrowing Bylaw as required by the Ministry of Agriculture form part of this by-law ; and
2. That By-Law 95-11 is hereby rescinded.

READ A FIRST time and considered read a SECOND and THIRD time and passed as such in open Council this 2nd day of February, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

DATE OF COUNCIL MTG.	Feb 2/21
AGENDA ITEM #	10-2.

# Borrowing By-law for Municipalities Not Within a Regional Municipality, the County of Oxford or The District Municipality of Muskoka – Form 1

*Tile Drainage Act*, R.S.O. 1990, c. T.8, subs. 2(1)

Borrowing By-law of the Corporation of the Municipality of Powassan

By-law Number 2021-04

A by-law to raise money to aid in the construction of drainage works under the *Tile Drainage Act*.

The council, pursuant to the *Tile Drainage Act*, enacts as follows:

1. The Corporation of the Municipality of Powassan may, subject to the provisions of this by-law, borrow on the credit of the Corporation such sums not exceeding in the whole \$200,000.00 as determined by the council, and may issue debentures of the Corporation for the amount borrowed as provided in the *Act* payable to the Minister of Finance, which debentures shall reserve the right to prepay the whole or any part of principal and interest owing at the time of such prepayment.
2. Where an application for a loan under the *Act* is approved by the council and the inspector of drainage has filed with the clerk an Inspection and Completion Certificate, the council may include a sum, not exceeding the amount applied for or seventy-five percent of the total cost of the drainage works with respect to which the loan is made, in a debenture payable to the Minister of Finance in accordance with the *Act*, and may approve of the Corporation lending the said sum to the applicant.
3. A special annual rate shall be imposed, levied and collected over and above all other rates upon the land in respect of which the money is borrowed, sufficient for the payment of the principal and interest as provided by the *Act*.

First reading 2021/02/02

Second reading 2021/02/02

Provisionally adopted this 2 day of February, 2021

Name of Head of Council (Last, First Name)

McIsaac, Peter

Signature

Name of Clerk (Last, First Name)

Lang, Maureen

Signature



Third reading 2021/02/02

Enacted this 2 day of February, 2021

Name of Head of Council (Last, First Name)	Signature
McIsaac, Peter	

Name of Clerk (Last, First Name)	Signature
Lang, Maureen	

I, Maureen Lang  
clerk of the Corporation of the Municipality of Powassan,  
certify that the above by-law was duly passed by the council of the Corporation and is a true copy  
thereof.

Name of Clerk (Last, First Name)	Signature



## Affidavit of Clerk – Form 5

*Tile Drainage Act*, R.S.O. 1990, c. T.8, subs. 2(3)

I, Maureen Lang

clerk of the Municipality of Powassan make oath and say:

On the 2 day of February, the council of the Municipality of Powassan  
passed a by-law for borrowing money to be lent for the construction of drainage works, being By-law Number 2021-04  
and entitled "A by-law to raise money to aid in the construction of drainage works under the *Tile Drainage Act*", a copy of which  
certified by me is attached hereto as an exhibit to this affidavit and marked exhibit "A".

- ☒ No application has been made or no action has been brought to quash the by-law.  
☐ An application has been made or an action has been brought to quash the by-law but it has been dismissed.

Name of Clerk (Last, First Name)

Lang, Maureen

Signature

Sworn before me at the Municipality of Powassan in the Municipality  
of District of Parry Sound this 3 day of February, 2021.

Name of Commissioner (Last, First Name)

Bester, Kimberly

Signature



## SYSTEM OVERVIEW

October 1<sup>st</sup> to December 31<sup>st</sup>, 2020

### OPERATIONAL HIGHLIGHTS

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#### *Drinking Water System*

- The water treatment system operated well during the fourth quarter.
- Distribution valve replaced at 546 Main St.
- Fall hydrant maintenance flushing completed. Hydrant records are maintained on OCWA's public drive and are available upon request.
- Planning with SCADA group to install new panel at wellhouse.
- Annual generator service completed.

#### *Wastewater Treatment*

- The wastewater treatment system performed well during the fourth quarter.
- Annual generator service completed.
- Fall discharge complete, discharge began October 15 and ended November 12.

### CAPITAL PLAN PROGRESS

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#### *Drinking Water System*

- International Water Supply (IWS) called in to pull pump for troubleshooting air leak at well #2. Leak was not detected. Next step is to dig pipe to the well house and check the pitless adapter.
- Excavated to daylight the pipe beginning at the pitless adapter and found the leak. The pipe was repaired and attached with new coupler. Well #2 is back in service.
- Sodium hypochlorite pump failed. Replacement pumps on order.

#### *Wastewater Treatment Lagoon*

- N/A

DATE OF COUNCIL MTG.	Feb 2/21
AGENDA ITEM #	12-1

### ASSET MANAGEMENT

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- See Appendix A - Work Order summary for water treatment plant (WTP)
- See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

### CALL-OUT SUMMARY

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- See Appendix C - Call-out Report for WTP
- See Appendix D - Call-out Report for WWTL

### REGULATORY

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- All drinking water samples required under O. Regulation 170/03 were collected and tested in the fourth quarter of 2020 and all results fell within regulatory limits.
- Annual well inspections completed for both wells in September 2020. No issues.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed October 20, 2020.
- Annual Capital and Major Maintenance Recommendations Report completed and submitted.
- Municipal Drinking Water Licence and Drinking Water Works Permit renewal application and supporting documents sent in to MECP on October 13, 2020.
- Annual Hach instrument calibrations completed on November 24, 2020.
- THM running annual average below limit of 100 ug/L with a result of 3.40 ug/L in the past four quarters.
- HAA running annual average below the proposed limit of 80 ug/L (came into effect January 1, 2020) with a result of <5.3 ug/L.
- No Ministry of Labour (MOL) inspections conducted this quarter.
- DWQMS Management Review completed November 24, 2020.
- The Ministry of the Environment, Conservation and Parks (MECP) performed an annual inspection on November 26, 2020. The inspection included a physical assessment of the Powassan Water Treatment Plant and a document review. The inspection report is pending at the time of this report.
- All required sewage samples required under the system's Environmental Compliance Approval (ECA) were collected and tested in the fourth quarter of 2020.
- Lagoon fall discharge completed, all sample results were well below ECA limits and objectives.

### INCIDENTS AND COMPLAINTS

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#### *Powassan Drinking Water System*

Incident	n/a
Date	
Details	

#### *Powassan Wastewater System*

Incident	Clark Street Sewage Lift Station Bypass
Date	October 23, 2020
Details	<p>Type of Incident: Bypass            SAC Ref No.: 904826            Start Date &amp; Time: October 23, 2020 at 1700 hours            Termination: October 24, 2020 at 0100 hours            Duration: 8 hours            Approximate volume: 140 m<sup>3</sup>            Details: Heavy precipitation overwhelming sewage pumping station resulting in Bypass.            Receiver: Genesee Creek            Actions: Super-chlorinated raw sewage entering overflow header with collection of samples.            Reporting: Verbal &amp; written reports to MOE SAC and MOH, faxed to EC as required, also notification made to local MECP inspector Vesna Alimpic and sent sample results.</p>

### HEALTH AND SAFETY

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- Staff training completed on ladder safety.
- Staff training completed on working with confined spaces.
- Staff training completed on hearing protection.

### POWASSAN DRINKING WATER SYSTEM PERFORMANCE

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See Appendix E – Performance Assessment Report Water

### POWASSAN WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY

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See Appendix F – Performance Assessment Report Wastewater



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**  
Northeastern Ontario Region

## **POWASSAN WATER & WASTEWATER SYSTEMS**

### **QUARTERLY OPERATIONS REPORT**

#### **Appendix A - Work Order Summary for WTP**



Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP,CORR,OPER,PM  
Work Order Class:

WorkOrder			PM Schedule		Workorder Details		
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units
1920106	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS
						Work Order Description	Status
						Critical Building Intrusion Alarm Testing (1m) 6033	COMP
						Schedule Start	Actual Start
						10/1/20 12:00 AM	11/6/20 10:26 AM
						Actual Finish	
						11/6/20 10:26 AM	
						WorkLog Detail	
						Critical Building Intrusion Alarm Testing (1m) 6033 -15 Oct 2020. Performed a test of well supply building entrance door intrusion alarm for Oct 2020. Opened the entry door at 10:42 hours and did not disarm the facility alarm key pad to cause an intrusion alarm and see if the True Steel Alarm Monitoring Service would receive it and call the on-call operator to advise them they were receiving an intrusion alarm for the facility. The door intrusion alarm started to sound at 10:42 hours. At 10:45 hours On-call operator Darren Aljoe called and informed me that True Steel Alarm Monitoring Service had just contacted him to advise they were receiving a facility door intrusion alarm for the Powassan well house. This confirms that the building door intrusion alarm is working. J.H	

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP,CORE,OPER,PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail		
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">1932164</a>	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	CLOSE	10/1/20 12:00 AM	10/8/20 12:30 PM	10/8/20 01:30 PM	Reservoir Natural Gas Generator Inspection/Functiono  08 Oct 2020, Facilitated two technicians from Val's Equipment to perform an annual inspection and servicing of the water reservoir standby power gen set. The servicing included changing the oil and oil filter and fuel filter on the unit.  Performed the monthly inspection of the standby gen set and conducted the monthly test run. The inspection included checking the oil level, checking for any leaks, checking the battery . All were found to be at proper levels and no leaks were found. The unit started and ran well. The unit was run for 1.1 hours. The total hours at the start of the test run were 32.4 hours and at the end of the test run were 33.5 hours. J H.



Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail		
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish
<a href="#">1939171</a>	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6033	BUSCOMP	10/1/20 12:00 AM	10/22/20 10:22 AM	10/22/20 10:22 AM
<p>Critical Alarm/Dialer Testing (1m) 6033 -15 Oct 2020. Performed a test of well supply building entrance door intrusion alarm for Oct 2020. Opened the entry door at 10:42 hours and did not disarm the facility alarm key pad to cause an intrusion alarm and see if the True Steel Alarm Monitoring Service would receive it and call the on-call operator to advise them they were receiving an intrusion alarm for the facility. The door intrusion alarm started to sound at 10:42 hours. At 10:45 hours On-call operator Darren Aljoe called and informed me that True Steel Alarm Monitoring Service had just contacted him to advise they were receiving a facility door intrusion alarm for the Powassan well house. This confirms that the building door intrusion alarm is working. J.H</p>												

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
 Report End Date: Dec 31, 2020 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
													Critical Alarm/Dialer Testing (1m) 6033 - Analyzer Chlorine Inspection/ Service (1m) 6033 This work order was done on October 31, 2020. The Cl2 and pH probes were pulled out of the sample cells to perform a monthly inspection and cleuning and to force an alarm condition for the monthly testing of the low chlorine alarm. the alarm dialer and the well pump interlock lockout. The probes were pulled from the housing which caused the instrument alarm and the well pump lockout was activated when the pH probe was disconnected. The on-call operator called to advise he had received an alarm notification re the low chlorine alarm from the True Steel alarm monitoring service. I replaced the Cl2 and pH probes back into the flow thru sample cells after they were inspected, cleaned and the electrolyte topped up. After low chlorine alarm cleared I reset the well pump lockout to resume normal operation of the well house. These actions verified proper operation of the low Cl2/instrument alarm, alarm dialer and well pump interlock. DF

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP,CORR,OPER,PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail		
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish
<a href="#">1939659</a>		6033, Powassan WTP		PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	10/1/20 12:00 AM	10/21/20 02:15 PM	10/21/20 02:45 PM
<p>-22 Oct 2020. Performed the monthly Health &amp; Safety inspection of the water treatment and supply facility for Oct 2020. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage; hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.</p>												
<a href="#">1939770</a>	0000209133	PANEL 01 OUTPOST POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Process Control & Monitoring	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	10/1/20 12:00 AM	10/21/20 01:45 PM	10/21/20 02:15 PM
<p>Performed the monthly Health &amp; Safety inspection of the water treatment and supply facility for Oct -21 Oct 2020. Performed the monthly calibration check of the on-line chlorine analyzer. The reading on the analyzer readout corresponded closely to that taken using a pocket colorimeter recently calibrated. The free chlorine residual measured was 1.91mg/L vs 1.86 mg/l that the on-line analyzer was reading. Adjusted the on-line analyzer to correct of the analyzer drift. J.H.</p>												

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WO #		Asset Description		Location Description		WorkOrder		PM Schedule		Workorder Details				WorkLog Detail	
		Asset ID				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
<a href="#">1941312</a>				6033, Powassan WTP		PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	10/1/20 12:00 AM	11/26/20 02:57 PM	11/26/20 02:57 PM	TPM Inspection/Maintenance (1m) 6033 -23 Oct 2020. Performed the monthly TPM inspection of the Well House. The facility is generally operating well. The inspection included the exhaust fan and motorized louvers; inspection of both chemical feed pumps and lines; and checking the flow outputs of both well pumps on the data logger trending. All items on this monthly TPM inspection are also covered off on multiple weekly visits to this facility. J.H.
	<a href="#">1941317</a>	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation		PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	CLOSE	10/1/20 12:00 AM	10/8/20 03:00 PM	10/8/20 04:00 PM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -08 Oct 2020. Performed the monthly standby gen set monthly test run for OCT 2020. This was done in conjunction with the annual inspection and servicing of the gen set by a third party. The oil was found to be at proper level and no leaks were found. The gen set fuel tank is 1/2 full. The unit started and ran well. The unit was run for 0.9 hours. The total hours at the start of the test run were 5088.8 hours and at the end of the test run were 5089.7 hours. J.H.



Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP,CORE,OPER,PM  
Work Order Class:

WorkOrder			PM Schedule		Workorder Details				WorkLog Detail	
WO #	Asset ID	Asset Description	Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish
<a href="#">1947959</a>		6033, Powassan WTP	OPER	Compliance	1	MONTHS	CLOSE	10/1/20 12:00 AM	10/6/20 02:00 PM	10/9/20 03:30 PM
										WISKI Review (1m) 6033 -06 Sep 2020. Entered the Sep PDM data and reviewed to ensure it is complete. Checked and made sure all lab data uploads have been made. J.H. WISKI Review (1m) 6033 -07 Oct 2020. Checked and made sure outstanding lab data uploads have been made. J.H. WISKI Review (1m) 6033 -09 Oct 2020. Corrected errors in the on-line data uploads caused due to monthly maintenance activities and monthly alarm testing. J.H.
<a href="#">1960240</a>		Powassan Ground Water Well System	CAP	Refurbish/Replace/Repair	0		CLOSE		10/8/20 11:26 AM	10/8/20 11:26 AM
										Well pump 2 line leak repair Powassan 6033 - Parts, fittings and time required to repair 6" waterline to wellhouse from pump 2. 4"-6" bushing froze and split. TF Oct 7/20 daylight pitless adapter - Evan Hughes in to daylight pitless adapter, exposed adapter and coupler, opened valve found 4-6" bushing leaking/split. ordered parts. TF Oct 5/2020 repair raw water line - repaired raw water line with 4-6" companion flange on pitless nipple to 6" flange threaded on 6" schedule 80 pipe 25" long with a hymax transition coupler to 6" pvc. chlorinated all parts with 6% sodium hypo. flushed to waste and checked for leaks. none visible none audible. TF Oct 7/20

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP, CORE, OPER, PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">1961466</a>			Powassan Ground Water Well System	CAP	Compliance	0		Powassan Municipal Drinking Water Licence (MDWL) Renewal	CLOSE		10/15/20 10:42 AM	10/15/20 10:42 AM	MDWL Renewal  MDWL renewal application and supporting documentation for the Powassan DWS.
<a href="#">1964656</a>	0000235294	PANEL ALARM/DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Building Intrusion Alarm Testing (1m) 6033	COMP	11/1/20 12:00 AM	11/24/20 12:45 PM	11/24/20 01:00 PM	Critical Building Intrusion Alarm Testing (1m) 6033 -24 Nov 2020.  24 Nov 2020. Performed a test of well supply building entrance door intrusion alarm for Nov 2020. Opened the entry door at 12:45hours and did not disarm the facility alarm key pad to cause an intrusion alarm and see if the True Steel Alarm Monitoring Service would receive it and call the on-call operator to advise them they were receiving an intrusion alarm for the facility. The door intrusion alarm started to sound at 12:46 hours. At 12:48 hours On-call operator Darren Aljoe called and informed me that True Steel Alarm Monitoring Service had just contacted him to advise they were receiving a facility door intrusion alarm for the Powassan wellhouse. This confirms that the building door intrusion alarm is working. J.H
<a href="#">1968241</a>	0000235295	VALVE BACKFLOW PREVENTOR SAMPLE SINK	6033, Powassan WTP, Process	PM	Refurbish/Replace/Repair	1	YEARS	Backflow Preventer Inspection (1y) 6033	COMP	11/1/20 12:00 AM	11/26/20 02:29 PM	11/26/20 02:29 PM	Backflow Preventer Inspection (1y) 6033 -23 Oct 2020. A plumber from Bealieu's Plumbing & Heating performed annual inspections and servicing of the backflow preventer valve in the Powassan WS. The backflow preventer valve passed the test. J.H

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail	
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish
<a href="#">1968246</a>	0000235296	VALVE BACKFLOW PREVENTOR BACKUP BACKFLOW	6033, Powassan WTP, Process	PM	Refurbish/ Replace/Repair	1	YEARS	COMP	11/1/20 12:00 AM	11/26/20 02:31 PM	11/26/20 02:31 PM
Backflow Preventer Inspection (1y) 6033 -23 Oct 2020. A plumber from Bealieu's Plumbing & Heating performed annual inspections and servicing of the backflow preventer valve in the Powassan WS. The backflow preventer valve passed the test. J.H.											
<a href="#">1974626</a>	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	COMP	11/1/20 12:00 AM	11/18/20 01:30 PM	11/18/20 02:15 PM
Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -18 Nov 2020. Performed the monthly inspection of the standby gen set and conducted the monthly test run. The inspection included checking the oil level, checking for any leaks, checking the controller unit for faults. The oil level was found to be at the proper level and no leaks were found. No faults were displayed on the unit's controller before or after the test run. The unit started and ran well. The unit was run for approximately 30 minutes. J.H.											

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP,CORR,OPER,PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">1981279</a>	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6033	COMP	11/2/20 12:00 AM	11/24/20 01:00 PM	11/24/20 01:30 PM	Critical Alarm/Dialer Testing (1m) 6033 -24 Nov 2020. Performed the monthly calibration check of the on-line chlorine analyzer. Pulled the probe out of the sample cell to perform a monthly inspection and cleaning and also to force a low chlorine condition for the monthly testing of the critical alarm/dialer low chlorine alarm, the alarm dialer and the well pump interlock lockout. The Cl probe was pulled at 12:55 hour; the low Cl alarm, sounded and the well pump lockout activated at 13:01 hours when the Cl residual dropped below the 0.80 mg/L alarm set point. At 13:03 hours the on-call operator D. Alijoe called to advise he had received an alarm notification re the low chlorine alarm. At 10:51 hours I replaced the Cl probe back into the flow thru sample cell. At 13:06 hours I reset the well pump lockout to resume normal operation of the well house. These actions verified proper operation of the critical low Cl alarm, alarm dialer and well pump interlock, J.H.



Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP,CORR,OPER,PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
1981501			6033, Powassan WTP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	11/2/20 12:00 AM	11/16/20 10:30 AM	11/16/20 11:00 AM	Health And Safety Inspection (1m) 6033 -16 Nov 2020. Performed the monthly Health & Safety inspection of the water treatment and supply facility for Nov 2020. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H. Health And Safety Inspection (1m) 6033 -16 Nov 2020. Performed the monthly Health & Safety inspection of the water treatment and supply facility for Nov 2020. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP,CORR,OPER,PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail		
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish
<a href="#">1981711</a>	0000209133	PANEL 01 OUTPOST POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Process Control & Monitoring	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	11/2/20 12:00 AM	11/18/20 12:00 PM	11/18/20 12:15 PM
<a href="#">1982783</a>			6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	11/2/20 12:00 AM	11/18/20 12:30 PM	11/18/20 01:15 PM
<a href="#">1982788</a>	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL.	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	11/2/20 12:00 AM	11/24/20 01:15 PM	11/24/20 02:45 PM
Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -24 Nov 2020. Performed the monthly inspection of the standby gen set and the monthly test run. The inspection included checking the oil and fuel levels, checking for any leaks, checking the battery and battery charger. All were found to be in good condition, at proper levels and no leaks were found. The full tank is over half full. The unit started and ran well. The unit was run for approximately one hour and ten minutes. The total hours at the start of the test run were \$307.9 hours and at the end of the test run were \$308.1 hours. Total starts of the unit are now at 399. J.H.												

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP,CORR,OPER,PM  
Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
1983683			6033, Powassan WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6033	COMP	11/2/20 12:00 AM	11/2/20 11:15 AM	11/19/20 09:00 AM	WISKI Review (1m) 6033 -02 Nov 2020. Entered the Nov 2020 PDM data and reviewed to ensure it is complete. Checked and made sure the lab data uploads were completed. J.H. WISKI Review (1m) 6033 -16 Nov 2020. Entered the Oct PDM data and reviewed to ensure it is complete. Checked and made sure all lab data uploads have been made. J.H. WISKI Review (1m) 6033 -17 Nov 2020. Corrected errors in the on-line data uploads caused due to monthly maintenance activities and monthly alarm testing. J.H. WISKI Review (1m) 6033 -19 Nov 2020. Corrected errors in the on-line data uploads caused due to monthly maintenance activities and monthly alarm testing. J.H.

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP,CORR,OPER,PM  
Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish	
2002326	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	COMP	12/1/20 12:00 AM	12/21/20 01:00 PM	12/21/20 01:15 PM	Critical Building Intrusion Alarm Testing (1m) 6033 -21 Dec 2020. Performed a test of well supply building entrance door intrusion alarm for Dec 2020. Opened the entry door at 13:00 hours and did not disarm the facility alarm key pad to cause an intrusion alarm and see if the True Steel Alarm Monitoring Service would receive it and call the on-call operator to advise them they were receiving an intrusion alarm for the facility. The door intrusion alarm started to sound at 13:01 hours. At 13:05 hours On-call operator Darren Alioe called and informed me that True Steel Alarm Monitoring Service had just contacted him to advise they were receiving a facility door intrusion alarm for the Powassan wellhouse. This confirms that the building door intrusion alarm is working. J.H.
2011977	0000296004	GENERATOR NATURAL GAS GENSET McGee Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	COMP	12/1/20 12:00 AM	12/8/20 01:30 PM	12/8/20 02:00 PM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -08 Dec 2020. Performed the monthly inspection of the standby gen set and conducted the monthly test run. The inspection included checking the oil level, checking for any leaks, checking the controller unit for faults. The oil level was found to be at the proper level and no leaks were found. No faults were displayed on the unit's controller before or after the test run. The unit started and ran well. The unit was run for approximately 25 minutes. J.H.



Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail		
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">2019607</a>	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	COMP	12/1/20 12:00 AM	12/21/20 02:35 PM	12/21/20 02:35 PM	Critical Alarm/Dialer Testing (1m) 6033 -18 Dec 2020. An actual low chlorine alarm and well pump lockout occurred on 18 Dec 2020 at 09:55 hrs. The on-call operator received an alarm notification from the True Steel Monitoring Service who then notified the facility operator who attended to restore the chlorine residual. The operator arrived at 11:30 hrs and backflushed the chlorine contact chamber, restored the sodium hypochlorite feed and then cleared the low Cl alarm and well pump lockout to resume operation of the well supply. This was a true test and confirmed the critical alarm, alarm dialer and well pump lockout. This event is being used as confirmation the critical alarm is working and used as the Dec monthly testing of the alarm. J.H.

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">2019861</a>		6033, Powassan WTP		PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	12/1/20 12:00 AM	12/9/20 02:30 PM	12/9/20 02:45 PM	Health And Safety Inspection (1m) 6033 -09 Dec 2020. Performed the monthly Health & Safety inspection of the water treatment and supply facility for Dec 2020. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.
<a href="#">2019981</a>	0000209133	PANEL 01 OUTPOST POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Process Control & Monitoring	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	12/1/20 12:00 AM	12/21/20 12:15 PM	12/21/20 12:30 PM	Analyzer Chlorine Inspection/ Service (1m) 6033 -21 Dec 2020. Performed the monthly inspection and calibration check of the on-line chlorine analyzer. A comparison of the free chlorine residual measured with the recently calibrated hand held portable pocket colourimeter chlorine analyzer and the on-line chlorine analyzer were close. The on-line instrument read a free chlorine 2.10 mg/L while the pocket colourimeter measured 2.19 mg/L. The analyzer was adjusted to correct the calibration for drift. J.H.



Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail		
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish
2021027			6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	12/1/20 12:00 AM	12/21/20 12:15 PM	12/21/20 01:15 PM
-21 Dec 2020. Performed the monthly TPM inspection of the Well House. The facility is generally operating well. The inspection included the exhaust fan and motorized louvers; inspection of both chemical feed pumps and lines; and checking the flow outputs of both well pumps on the data logger trending. All items on this monthly TPM inspection are also covered off on multiple weekly visits to this facility. All items were okay except sodium bypo pump #2 which failed on 18 Dec 2020. This pump will be replaced as soon as possible. J.H.												
2021032	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	12/1/20 12:00 AM	12/8/20 01:00 PM	12/8/20 02:30 PM
-08 Dec 2020. Performed the monthly inspection of the standby gen set and the monthly test run for Dec 2020 . The inspection included checking the oil and fuel levels, checking for any leaks, checking the battery and battery charger. All were found to be in good condition, at proper levels and no leaks were found. The full tank is half full. The unit started and ran well. The unit was run for approximately one hour and fifteen minutes. The total hours at the start of the test run were 5310.7 hours and at the end of the test run were 5312.0 hours. Total starts of the unit are now at 400. J.H.												

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
 Report End Date: Dec 31, 2020 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP.CORR.OPER.PM  
 Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
2021854		6033, Powassan WTP		OPER	Compliance	1	MONTHS	WISKI Review (1m) 6033	COMP	12/1/20 12:00 AM	12/1/20 12:00 PM	12/15/20 01:45 PM	WISKI Review (1m) 6033 -01 Dec 2020. Entered the Nov 2020 PDM data and then reviewed the entered data to ensure it is complete. Checked and made sure the lab data uploads were made. J.H. WISKI Review (1m) 6033 -15 Dec 2020. Checked for errors in the on-line data uploads caused due to monthly maintenance activities and monthly alarm testing and corrected with annotations. J.H



## **Appendix B - Work Order Summary for WWTL**

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 5747\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">1932148</a>	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	10/1/20 12:00 AM	10/22/20 12:45 PM	10/22/20 01:15 PM	Diesel Generator Inspection/ Functional Test (1m) 5747 -22 Oct 2020, Performed the monthly inspection Clark Street Lift Station natural gas standby gen set and the monthly test run for Oct 2020. The inspection included checking the oil and fuel levels, checking for any leak, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The unit started on the 2nd cranking cycle and ran well. The unit was run for approximately 20 minutes. The total hours at the start of the test run were 430.8 hours and at the end of the test run were 431.0 hours. J.H.
<a href="#">1939092</a>			5747, Powassan WWTL	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 5747	CLOSE	10/1/20 12:00 AM	10/13/20 01:45 PM	10/13/20 02:00 PM	Health And Safety Inspection (1m) 5747 -13 Oct 2020, Performed the monthly Health & Safety inspection of the Wastewater collection & treatment facilities. The general condition of the facilities and equipment is good and the system is operating well. The inspection also included inspection of all the safety equipment at the Clarke Street sewage lift station building which houses the standby gen set and safety equipment. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 5747\*  
Work Order Type: CAP CORR. OPER. PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail		
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish
<a href="#">1939125</a>			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	10/1/20 12:00 AM	10/22/20 03:38 PM	10/22/20 03:38 PM
<p>-15 Oct 2020. No issues with the pumps that would be noted in the TPM inspection were noted during the month of Oct 2020. The lift station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorded and while the pumps are being operated I listen for abnormal noises or vibration. J.H.</p>												
<a href="#">1939130</a>			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	COMP	10/1/20 12:00 AM	10/22/20 12:15 PM	10/22/20 12:45 PM
<p>-22 Oct 2020. Performed the monthly Critical Alarm/Dialer Testing. At 12:20 hours I shut off both lift station pumps to allow the station well level to rise and trigger the Mitronic ultra sonic level sensor high level alarm set point. This occurred at 12:31 hours. The pumps were switched back into auto mode at this point. At 12:40 hours the on-call operator D. Aljoe called to say he had received notification for a high level alarm for the Powassan Clark Street Lift Station from the True Steel Alarm Monitoring Service. By 12:37 hours the station well level had returned to its normal operating range and the high level alarm light at the station had gone off. At 12:41 both station pumps shut off in auto mode. J.H.</p>												
<a href="#">1942985</a>			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	CLOSE	10/1/20 12:00 AM	10/6/20 09:00 AM	10/6/20 10:00 AM
<p>-06 Oct 2020. Entered the Sep 2020 PDM data and reviewed to ensure it was correct and complete. Checked and made sure the lab data auto uploads were made. J.H.</p>												



Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 5747\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WorkOrder			PM Schedule		Workorder Details			WorkLog Detail
WO #	Asset ID	Asset Description	Type	Class	FEQ	Units	Work Order Description	
1960245	0000235352	PANEL BREAKER 02 600V POWASSAN WWTL:FAIRVIEW PS	CORR	Refurbish/ Replace/Repair	0		5747 Clark ST New Milltronic Purchase	Level Sensor, Critical Spare -Critical spare Siemens Multitranger and transducer purchased for Clark St SPS as per 2020 capital.
1974610	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	Diesel Generator Inspection/ Functional Test (1m) 5747 -24 Nov 2020. Performed the monthly inspection Clark Street Lift Station natural gas standby gen set and the monthly test run for Nov 2020. The inspection included checking the oil and fuel levels, checking for any leak, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The unit started on the 2nd cranking cycle and ran well. The unit was run for approximately 20 minutes. The total hours at the start of the test run were 434.5 hours and at the end of the test run were 434.8 hours. J.H.



Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 5747\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
1981220			5747, Powassan WWTL	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	11/2/20 12:00 AM	11/10/20 12:15 PM	11/10/20 12:45 PM	Health And Safety Inspection (1m) 5747 -10 Nov 2020, Performed the monthly Health & Safety inspection of the Wastewater collection & treatment facilities. The general condition of the facilities and equipment is good. The inspection also included inspection of all the safety equipment at the Clarke Street sewage lift station building which houses the standby gen set and safety equipment. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage bearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. The solution in the eyewash bottles was due for changing so new solution was installed in both bottles J.H.
1981231			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	11/2/20 12:00 AM	11/26/20 03:30 PM	11/26/20 03:30 PM	TPM Inspection/Maintenance (1m) 5747 -24 Nov 2020, Performed the monthly TPM inspection of the Wastewater facility. The lift station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorded. While the pumps are being operated I listen for abnormal noises or vibration. No issues with the pumps identified in this TPM inspection or regular inspections during the month of Nov 2020, J.H.

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 5747\*  
Work Order Type: CAP,CORR,OPER,PM  
Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			Actual Finish	WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		
<a href="#">1981236</a>			5747, Powassan WWTL	PM	Inspection	1	MONTHS	COMP	11/2/20 12:00 AM	11/24/20 01:45 PM	11/24/20 02:15 PM	Critical Alarm/Dialer Testing (1m) 5747 -24 Nov 2020, Performed the monthly Critical Alarm/Dialer Testing. At 13:44 hours I shut off both lift station pumps to allow the station well level to rise and trigger the Miltronics ultra sonic level sensor high level alarm set point. This occurred at 13:54 hours. The pumps were switched back into auto mode at this point. At 13:59 hours the on-call operator D. Aljoe called to say he had received notification for a high h level alarm for the Powassan Clark Street Lift Station from the True Steel Alarm Monitoring Service. By 14:03 hours the station well level had returned to its normal operating range and the high level alarm light at the station had gone off. At 14:08 both station pumps shut off in auto mode. J.H.
<a href="#">1983688</a>			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	COMP	11/2/20 12:00 AM	11/2/20 10:30 AM	11/2/20 11:15 AM	WISKI Review (1m) 5747 -02 Nov 2020, Entered the Oct 2020 PDM data and reviewed to ensure it was correct and complete. Checked and made sure the lab data auto uploads were made. Made correction of errors in the on-line data uploads. J.H.

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 5747\*  
Work Order Type: CAP, CORR, OPER, PM  
Work Order Class:

WorkOrder				PM Schedule		Worker Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">2011961</a>	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	12/1/20 12:00 AM	12/9/20 01:30 PM	12/9/20 02:00 PM	Diesel Generator Inspection/ Functional Test (1m) 5747 -09 Dec 2020. Performed the monthly inspection Clark Street Lift Station natural gas standby gen set and the monthly test run for Dec 2020. The inspection included checking the oil and fuel levels, checking for any leak, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The unit started on the 2nd cranking cycle and ran well. The unit was run for approximately 25 minutes. The total hours at the start of the test run were 436.5 hours and at the end of the test run were 436.8 hours. J.H.
<a href="#">2019548</a>			5747, Powassan WWTL	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	12/1/20 12:00 AM	12/9/20 03:39 PM	12/9/20 03:39 PM	Health And Safety Inspection (1m) 5747 -02 Dec 2020. Performed the monthly Health & Safety inspection of the Wastewater collection & treatment facilities. The general condition of the facilities and equipment is good and the system is operating well. The inspection also included inspection of all the safety equipment at the Clarke Street sewage lift station building which houses the standby gen set and safety equipment. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 5747\*  
Work Order Type: CAP.CORR.OPER.PM  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail				
WO #	Asset ID	Asset Description	Location Description	Type	Class	Inspection	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
2019559			5747, Powassan WWTL	PM	Inspection		1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	12/1/20 12:00 AM	12/9/20 12:15 PM	12/9/20 02:00 PM	TPM Inspection/Maintenance (1m) 5747 -09 Dec 2020. Performed the monthly TPM inspection of the Wastewater facility. The lift Station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorded. While the pumps are being operated I listen for abnormal noises or vibration. No issues with the pumps identified in this TPM inspection or regular inspections during the month of Dec 2020. J.H.
2019564			5747, Powassan WWTL	PM	Inspection		1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	COMP	12/1/20 12:00 AM	12/9/20 01:15 PM	12/9/20 01:45 PM	Critical Alarm/Dialer Testing (1m) 5747 -09 Dec 2020. Performed the monthly Critical Alarm/Dialer Testing. At 13:15 hours I shut off both lift station pumps to allow the station well level to rise and trigger the Miltronic ultra sonic level sensor high level alarm set point. This occurred at 13:23hours. The pumps were switched back into auto mode at this point. At 13:26 hours the on-call operator D. Aljoe called to say he had received notification for a high h level alarm for the Powassan Clark Street Lift Station from the True Steel Alarm Monitoring Service. By 13:32 hours the station well level had returned to its normal operating range and the high level alarm light at the station had gone off. At 13:34 both station pumps shut off in auto mode. J.H.



WorkOrder			PM Schedule		Workorder Details								
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">2021859</a>			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	COMP	12/1/20 12:00 AM	12/1/20 01:30 PM	12/1/20 02:30 PM	WISKI Review (1m) 5747 -01 Dec 2020. Entered the Nov 2020 PDM data and reviewed it to ensure it is complete. Checked and made sure the lab data uploads were made. J.H



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Northeastern Ontario Region

## **POWASSAN WATER & WASTEWATER SYSTEMS**

### **QUARTERLY OPERATIONS REPORT**

#### **Appendix C – Call-out Report for WTP**



Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CALLEMER  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details			WorkLog Detail				
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">1960242</a>		6033, Powassan WTP, Process, Disinfection, Chlorination		CALL	Compliance	0		Low cl2 alarm 6033 Powassan	CLOSE	10/5/20 03:30 PM	10/5/20 05:00 PM		Low cl2 alarm 6033 Powassan - received call from true steel at 1508 for low cl2 alarm, was onsite for well 2 repairs, cl2 at 0.70 checked with hand held 0.68f primed pump and started well 1, cl2 up to 1.60 down to 1.40 than up to 1.50, TF Oct 5, 2020
<a href="#">1961212</a>		6033, Powassan WTP, Process, Disinfection, Chlorination		CALL	Compliance	0		Low cl2 alarm 6033 Powassan	CLOSE	10/12/20 01:30 PM	10/12/20 08:00 PM		Low cl2 alarm 6033 Powassan - Called by true steel for low cl2 at 1322, arrived at 1415 found cl2 analyzer reading 0.01, verify system, review trending, pump stopped at low cl2 lockout, hooked pump 1 up to micron board, cl2 up primed pump started well pump 1 in hand cl2 dropping after 10 min, cleaned injector, backflushed cl2 up, primed pump started system, cl2 dropped after ten minutes, cleaned check valves backflushed started system cl2 dropped after ten minutes, backflushed, hooked pump1 directly to injector start system, cl2 dropped after 15 min, hooked pump two directly, backflushed cl2 probe readings erratic, added electrolyte, stabilize probe while backflushing system still operating after 20 minutes, calibrate cl2 probe/analyzer, system stable at 1.7mg/l, TF Oct 12/20
<a href="#">1962079</a>		6033, Powassan WTP, Process, Storage		CALL	Inspection	0		Powassan House Fire, monitor levels.	CLOSE	10/18/20 03:30 AM	10/18/20 07:15 AM		- Called by Ben of the Powassan fire department to check wrp as they were using alot of water, checked reservoir levels and noticed level down started pump in hand, let reservoir build up, monitored, switched pumps to auto once reservoir level stabilizing, TF Oct 18/20

# Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CALLEMER  
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">1963530</a>		6033, Powassan WTP	6033, Powassan WTP	CALL	Inspection	0		6033 Powassan Well House Auxiliary Alarms	COMP		10/23/20 06:00 PM	10/23/20 08:00 PM	Powassan Well House Auxiliary Alarms -Responded to repeat Auxiliary 1 and 2 Alarms for Power Failure and Low Reservoir Level as a result of frequent power bump conditions due to weather conditions. Reset Low Reservoir Level Alarm and Well Pump Interlock.
<a href="#">1963535</a>		6033, Powassan WTP	6033, Powassan WTP	CALL	Inspection	0		6033 Powassan Well House Auxiliary Alarms	COMP		10/23/20 11:30 PM	10/24/20 12:30 AM	Powassan Well House Auxiliary Alarms - Responded to repeat Auxiliary 1 and 2 Alarms for Power Failure and Low Reservoir Level as a result of frequent power bump conditions due to weather conditions. Reset Low Reservoir Level Alarm.
<a href="#">1999562</a>		6033, Powassan WTP, Facility, Power Distribution	6033, Powassan WTP, Facility, Power Distribution	CALL	Refurbish/ Replace/Repair	0		Aux 3 alarm 6033 Powassan	COMP		11/15/20 08:00 AM	11/15/20 09:45 AM	Aux 3 alarm 6033 Powassan - Called by true steel for aux 3 alarm pump fault, reviewed remotely pump1 started, arrived at 0930 reset pump2 started, low voltage fault, put both pumps in auto. TF Nov15/20
<a href="#">1999568</a>		6033, Powassan WTP, Facility, Power Distribution	6033, Powassan WTP, Facility, Power Distribution	CALL	Refurbish/ Replace/Repair	0		Low c12 alarm 6033 Powassan	COMP		11/15/20 05:00 PM	11/15/20 08:00 PM	Low c12 alarm 6033 Powassan - Received call from true steel at 1643 for low c12, reviewed remotely, no trending no communication with plant, watched for 30 minutes with no restoral, arrived at wtp 1845, reviewed onsite c12 trending all data there ok, reviewed remote trending most data restored except for three minute gap. TF Nov15/20

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Dec 31, 2020 11:59 PM  
Location: 6033\*  
Work Order Type: CALL EMER  
Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish
<a href="#">2039310</a>			6033, Powassan WTP, Process, Disinfection, Chlorination	EMER	Refurbish/ Replace/Repair	0		Chlorine Pump Replacement	COMP		12/21/20 09:41 AM	12/21/20 09:41 AM
												2 replacement GammaX pumps -2 replacement Gamma X pumps: GMXA100SPV77Q000UD11  300EN  GMXA1009PV77Q000UD11300  EN, GammaX pump
<a href="#">2039406</a>			6033, Powassan WTP, Process, Process Control & Monitoring	EMER	Refurbish/ Replace/Repair	0		Powassan Replacement RSG40 Analog O/P Card	COMP		12/22/20 09:57 AM	12/22/20 09:57 AM
												Replacement RSG40 Analog O/P Card - Emergency Purchase for Repair: Endress+Hauser Memograph M Spare Parts  Model:RSG40X-BA  Digital board extension, 8 digital inputs + 6 relays + 2 analog outputs



**Ontario Clean Water Agency**  
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Northeastern Ontario Region

## **POWASSAN WATER & WASTEWATER SYSTEMS**

### **QUARTERLY OPERATIONS REPORT**

#### **Appendix D - Call-out Report for WWTL**

# Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
 Report End Date: Dec 31, 2020 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALLEMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			Actual		WorkLog Detail
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
1963533			5747, Clark SPS, Facility	CALL	Inspection	0		5747 Powassan Clark Street SPS High Level Alarm	COMP		10/23/20 06:00 PM	10/24/20 03:45 PM	Powassan Clark Street SPS High Level Alarm -Received a High Level Alarm. Pumps 1 and 2 functioning at average flow rate of 1475 L/min. Inspected Wet Well and observed overflowing to Creek. Collected samples and superchlorinated. Contacted SAC and MOH. Completed Environmental Incident Report. Transported samples to Near North Laboratory.





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## **POWASSAN WATER & WASTEWATER SYSTEMS**

### **QUARTERLY OPERATIONS REPORT**

#### **Appendix E - Performance Assessment Report Water**

Powassan Drinking Water System  
Performance Assessment Report Water

From: 01/10/2020 to 31/12/2020

Report extracted 01/18/2021 17:24  
Facility: [6033] POWASSAN DRINKING WATER SYSTEM  
Works: [220000576]

	10/2020	11/2020	12/2020	<-Total-->	<-Avg-->	<-Max-->	<-Min-->
Flows:							
Raw Flow: Monthly Total - Raw Well 1 (m³)	7396.59	5705.86	5589.27	18691.72			
Raw Flow: Monthly Total - Raw Well 2 (m³)	4882.29	5563.83	6389.2	16835.32			
Raw Flow: Monthly Avg - Raw Well 1 (m³/d)	238.6	190.2	180.3	203.03			
Raw Flow: Monthly Avg - Raw Well 2 (m³/d)	157.49	185.46	206.1	183.02			
Raw Flow: Monthly Max - Raw Well 1 (m³/d)	421.45	220.09	252			421.45	
Raw Flow: Monthly Max - Raw Well 2 (m³/d)	361.51	234.15	386.61			386.61	
Raw Flow: Monthly Total - Raw Water - Total (m³)	12278.88	11269.69	11978.47	35527.04			
Raw Flow: Monthly Avg - Raw Water - Total (m³/d)	396.09	375.66	386.4	386.05			
Raw Flow: Monthly Max - Raw Water - Total (m³/d)	640.72	414.26	467.49			640.72	
Turbidity:							
Raw: Max Turbidity - Raw Well 1 (NTU)	0.09	0.1	0.08			0.1	
Raw: Max Turbidity - Raw Well 2 (NTU)	0.68	0.11	0.09			0.68	
Chemical Parameters:							
Treated: Max Nitrite - TW1 (mg/L)	< 0.003					< 0.003	
Treated: Max Nitrate - TW1 (mg/L)	1.12					1.12	
Distribution: Max THM - Distribution (µg/l)	2.8					2.8	
Chlorine Residuals:							
Treated: Min Free Cl2 Resid - Treated Water (mg/L)	0.995	0.903	1.305				0.903
Treated: Max Free Cl2 Resid - Treated Water (mg/L)	4.999	3.229	4.999			4.999	
Dist: Min Free Cl2 Resid - Distribution (mg/L)	1.27	1.26	0.68				0.68
Dist: Max Free Cl2 Resid - Distribution (mg/L)	2.3	1.96	2			2.3	
Bacti Samples Collected:							
Raw Bacti: # of samples - Raw Well 1	4	5	4	13			
Raw Bacti: # of samples - Raw Well 2	5	5	4	14			
Treated Bacti: # of samples - TW1	2	3	3	8			
Treated Bacti: # of samples - TW2	2	2	1	5			
Dist Bacti: # of samples - Distribution	12	15	12	39			
Treated Bacti: # of TC exceedances - TW1	0	0	0	0			
Treated Bacti: # of TC exceedances - TW2	0	0	0	0			
Treated Bacti: # of EC exceedances - TW1	0	0	0	0			
Treated Bacti: # of EC exceedances - TW2	0	0	0	0			
Dist Bacti: # of TC exceedances - Distribution	0	0	0	0			
Dist Bacti: # of EC exceedances - Distribution	0	0	0	0			



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Northeastern Ontario Region

## **POWASSAN WATER & WASTEWATER SYSTEMS**

### **QUARTERLY OPERATIONS REPORT**

#### **Appendix F - Performance Assessment Report Wastewater**

Powassan Wastewater Treatment Lagoon  
Performance Assessment Report Wastewater/Lagoon

From: 01/10/2020 to 31/12/2020

Report extracted 01/20/2021 15:37

Facility: [5747] POWASSAN WASTEWATER TREATMENT LAGOON

Works: [110000013]

Flows:	10/2020	11/2020	12/2020	<--Total-->	<--Avg-->	<--Max-->
Raw Flow: Total - Raw (m³)	13382.20	15346.00	16600.80	47529.00		
Raw Flow: Total - St Gregory (m³)	656.50	541.70	583.40	1781.60		
Raw Flow: Total - Clark Street (m³)	14730.30	14707.30	16022.00	45439.60		
Raw Flow: Avg - Raw (m³/d)	400.43	511.63	525.51	514.52		
Raw Flow: Avg - St Gregory (m³/d)	21.25	21.39	19.45	20.70		
Raw Flow: Avg - Clark Street (m³/d)	475.17	460.24	516.19	483.87		
Raw Flow: Max - Raw (m³/d)	1159.70	687.00	805.50	1159.70		
Raw Flow: Max - St Gregory (m³/d)	47.70	30.00	22.50	47.70		
Raw Flow: Max - Clark Street (m³/d)	1137.00	865.60	865.89	1137.00		
Eff. Flow: Total - Eff Old (m³)	4205.00	10415.00		23844.00		
Eff. Flow: Total - Eff South (m³)	5057.00			5057.00		
Eff. Flow: Avg - Eff Old (m³/d)	1457.67	1034.92		1528.29		
Eff. Flow: Avg - Eff South (m³/d)	3971.46			3571.40		
Eff. Flow: Max - Eff Old (m³/d)	1729.00	1708.00		1729.00		
Eff. Flow: Max - Eff South (m³/d)	3812.00			3812.00		
Chemical Oxygen Demand Demand: CBOD:						
Eff. Avg CBODS - Eff Old (mg/L)	4.000	3.560		3.780		4.000
Eff. Avg CBODS - Eff South (mg/L)	10.460			10.460		10.460
Eff. # of samples of CBODS - Eff Old (mg/L)	1	4		5		
Eff. # of samples of CBODS - Eff South (mg/L)	5			5		
Loading: CBODS - Eff Old (kg/d)	5.687	5.722		5.704		5.722
Loading: CBODS - Eff South (kg/d)	35.003			35.003		35.003
Biochemical Oxygen Demand: BOD5:						
Raw. Avg BOD5 - Raw (mg/L)	218.000	140.000	154.000	172.667		218.000
Raw. # of samples of BOD5 - Raw (mg/L)	1	1	1	3		
Total Suspended Solids: TSS:						
Raw. Avg TSS - Raw (mg/L)	241.000	186.000	163.000	207.333		241.000
Raw. # of samples of TSS - Raw (mg/L)	1	1	1	3		
Eff. Avg TSS - Eff Old (mg/L)	16.000	6.000	10.500	10.500		15.000
Eff. Avg TSS - Eff South (mg/L)	36.400			36.400		36.400
Eff. # of samples of TSS - Eff Old (mg/L)	1	4		5		
Eff. # of samples of TSS - Eff South (mg/L)	5			5		
Loading: TSS - Eff Old (kg/d)	21.325	0.810		15.697		21.325
Loading: TSS - Eff South (kg/d)	132.719			132.719		132.719
Percent Removal: TSS - Eff Old (mg/L)	93.776	96.869				94.869
Percent Removal: TSS - Eff South (mg/L)	84.858					84.869
Total Phosphorus: TP:						
Raw. Avg TP - Raw (mg/L)	3.100	4.320	2.410	3.297		4.320
Raw. # of samples of TP - Raw (mg/L)	1	1	1	3		
Eff. Avg TP - Eff Old (mg/L)	0.480	0.405		0.443		0.400
Eff. Avg TP - Eff South (mg/L)	0.312			0.312		0.312
Eff. # of samples of TP - Eff Old (mg/L)	1	4		5		
Eff. # of samples of TP - Eff South (mg/L)	5			5		
Loading: TP - Eff Old (kg/d)	0.654	0.662		0.658		0.662
Loading: TP - Eff South (kg/d)	1.052			1.052		1.052
Percent Removal: TP - Eff Old (mg/L)	85.443	90.035		88.625		90.625
Percent Removal: TP - Eff South (mg/L)	90.127			90.127		90.127
Nitrogen Series:						
Raw. Avg TNH - Raw (mg/L)	26.800	42.800	18.700	29.433		42.800
Raw. # of samples of TNH - Raw (mg/L)	1	1	1	3		
Eff. Avg TAN - Eff Old (mg/L)	6.100	5.750		6.425		6.750
Eff. Avg TAN - Eff South (mg/L)	10.780			10.780		10.780
Eff. # of samples of TAN - Eff Old (mg/L)	1	4		5		
Eff. # of samples of TAN - Eff South (mg/L)	5			5		
Loading: TAN - Eff Old (kg/d)	6.072	11.036		8.654		11.036
Loading: TAN - Eff South (kg/d)	36.344			36.344		36.344
Dilution:						
Eff. QMD E. Coll - Eff Old (cu/100mL)	25.000	3.722		14.861		26.000
Eff. QMD E. Coll - Eff South (cu/100mL)	300.450			300.450		300.450
Eff. # of samples of E. Coll - Eff Old (cu/100mL)	1	4		5		
Eff. # of samples of E. Coll - Eff South (cu/100mL)	5			5		



# Memorandum

**To:** Kim Bester, Municipality of Powassan  
**From:** Ed Veldboom  
**Date:** 1.27.21  
**Re:** NOAH Project: Draft Site Plan Agreement

The draft site plan agreement has been prepared to address the On-Site works as well as the Off-Site works to be constructed by the Developer. Those Off-Site works are primarily the extension of the Municipality's sanitary sewer to reach the subject lands.

As the Developer wishes to proceed to finalize the site plan agreement before having received final comments from the Canadian National Railway concerning development of the site and because there may exist some further approvals or consultations in connection with sanitary sewer extension, specific clauses have been added in section 1.3 (c), 2.3 and 4.3.

We are seeking some further direction concerning the conduct of the sanitary sewer extension (see section 4.4.). In that regard, the Public Works Department should be consulted to determine whether provisions dealing with traffic control should be included. This may involve some discussion with the Developer's Contractor and engineer.

As the sanitary sewer connection extension will benefit other lands beyond the Developer's lands, provisions have been included in section 1.3(d) and 24 to formalize the Municipality's intentions to recover contributions from benefiting landowners.

DATE OF COUNCIL MTG.	Feb 2/21
AGENDA ITEM #	12-2.



At the present time, the Developer's engineer has submitted an application for the necessary Environmental Compliance Approval (ECA) for the sanitary sewer extension, however, that approval has not yet been issued. Section 11.1 has been drafted to only allow the Off-Site works to commence once that ECA and the other pre-requisites have been supplied and the Municipality has issued a letter authorizing the work to start. The requirements include confirmation of insurance, receipt of security and a CNR clearance letter.

Although it is understood that a sanitary sewer pipe was laid under the CNR line years ago, there is no easement registered on title. It is also believed that the size of the pipe must be increased and as such, further approval from CNR may be required.

With respect to On-Site Works, we don't believe that an ECA was required for the On-Site stormwater drainage, however, it would be useful to confirm that with Mr. Munshaw and/or the Township's Consulting Engineer. If an ECA is required, section 3.1 should include a provision requiring this approval to be received before the Municipality signs the agreement or alternatively, before On-Site servicing occurs.

In subsection 11.1(c), Council may wish to set a date by which the Off-Site works must be completed. This date would be related to the Municipality's authority to utilize securities and step in.

The Agreement has been prepared utilizing typical security standards which are 100% security for any works conducted on Municipal Property and/or that constitute Municipal Services and for On-Site stormwater management/drainage. The remaining works are secured at 10%. It is anticipated that NOAH may seek out lower security values. At this juncture, we will simply advise that in the absence of full security, should something go wrong and the Municipality needs to correct deficient work or take over the Off-Site works, it will require access to necessary funds. The fact that the Developer's Contractor may have supplied required construction bonding, that type of bonding is not appropriate to secure works under a site plan agreement. Without going into great detail, the problem is that the Municipality and the Developer's Contractor have no privity of contract (no contractual relationship). We are not aware of any municipality that accepts construction bonds as security for a site plan or subdivision agreement.

It remains within Council's discretion to set the amount of security. Should Council opt to establish a lower percentage concerning Municipal Services, there may be need for additional provisions concerning the release of securities as provided for in the highlighted section 22.1(f) (which is an example of the type of provision that could be included).

**SITE PLAN AGREEMENT**

**NOAH DEVELOPMENT**

THIS AGREEMENT made on the       day of       , 2021

BETWEEN:

**THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING  
INC. (N.O.A.H.)**

Hereinafter called "The Developer"

AND

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

Hereinafter called the "Municipality"

WHEREAS the lands affected by this Agreement are the lands described in Schedule "A" hereto annexed, which lands are referred to herein as the "Subject Lands";

AND WHEREAS the Developer is the registered owner of the Subject Lands whereupon it has proposed to construct a multi-unit residential building, parking area and related improvements;

AND WHEREAS the Subject Lands do not currently front upon or have access to the Municipality's sanitary sewer collection system (the Sanitary Sewer);

AND WHEREAS the Municipality has agreed to permit the Developer to design and construct an extension to the existing Sanitary Sewer to service the Subject Lands and other lands in the area (the Sanitary Sewer Extension or Off-Site Works), at the sole cost and expense of the Developer;

AND WHEREAS the Municipality has agreed to take authorize measures to collect contributions to the foregoing costs from the owners of other lands that will benefit from the extension of the Sanitary Sewer by the Developer;

AND WHEREAS the Municipality has approved the Site Plan for the subject land and all other plans and designs for the Off-Site Works;

AND WHEREAS the approval of the Site Plan is conditional upon the Developer entering into and registering this Site Plan Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and for other good and valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

***PART - 1***

***THE LANDS, PLANS AND REPRESENTATIONS***

**1. SCOPE OF AGREEMENT**

1.1 Description of Lands - The Subject Lands affected by this Agreement are described in Schedule "A", paragraph 1.

1.2 Conformity with Agreement - The Developer covenants and agrees, that no work shall be performed on the Subject Lands or on any Municipal Lands (including easements in favour of the Municipality) except in conformity with:

- (a) the provisions of this Agreement, including the Schedules attached hereto;
- (b) all plans and specifications submitted to and accepted by the Municipality

as being within its design criteria, including those plans and specifications referenced in the Schedules B1 and B2 hereto (all of the foregoing being the "Approved Plans");

- (c) all plans submitted to and accepted by the Canadian National Railway (CNR);
- (d) all applicable Municipal By-laws including any applicable Site Plan Control By-laws; and
- (e) all applicable Provincial and Federal Legislation.

1.3 Reliance upon Representations - The Developer acknowledges that:

- (a) It has made representations to the Municipality that it will complete all Off-Site works required herein in accordance with this Agreement, including but not limited to the Approved Plans and all applicable legislation and/or regulations and permits, authorizations, clearances etc., given by other public agencies including without limitation any Environmental Compliance Approval;
- (b) It has made representations to the Municipality that it will complete all On-site Works required herein in accordance with this Agreement, including but not limited to the Approved Plans and all applicable legislation and/or regulations and permits, authorizations, clearances etc., given by other public agencies;
- (c) It is entering into this agreement and has requested issuance of building permits for the building proposed on the subject lands in advance of receiving final clearances from the CNR concerning the design, location and construction of On-Site Works and it agrees to assume all risk (including all costs) in commencing such works and construction prior to the receiving CNR's clearance; (see also section 2.3)
- (d) It is not entitled to compensation for any Off-Site works save and except to the extent that the Municipality has recovered amounts from the owner(s) of lands that may benefit from the extension of the Municipal Utilities by the Developer;
- (e) the Municipality has entered into this Agreement in reliance upon these representations.

1.4 Schedules Attached - The following schedules are attached to, and form part of, this Agreement:

- Schedule "A" - Description of Lands
- Schedule "B" - Approved Plans
  - B1- Off-site
  - B2- On-site
- Schedule "C" - Engineering Provisions
- Schedule "D" - Lands or Easements to be conveyed or exchanged
- Schedule "E" - Cash Deposits, Security and Development Charges
- Schedule "F" - Work Cost Estimates
  - F1- Off-site
  - F2- On-site

1.5 Any Plans forming part of this Agreement shall also be provided to the Municipality in an electronic/digital format specified by the Municipality.

1.6 Definitions

- (a) "Off-Site" shall mean on any and all lands that are not owned by the Developer;
- (b) "Off-site Works" shall mean those works, improvements, installations etc. occurring Off-site which may also be referenced as the "Sanitary Sewer Extension";

- (c) "On-site" shall mean on the Developer's Lands;
- (d) "On-site Works" shall mean those works, improvements, installations etc. occurring On-site which may also be referenced as "Internal Services";

## 2. DEVELOPMENT CHANGES

2.1 There shall be no changes in the Schedules attached hereto, or to any plan accepted by the Municipality, or others, unless such proposed changes have been submitted to, and accepted by, the Municipality.

2.2 The Developers acknowledge that if any approvals required under this Agreement are obtained subsequent to the execution of this Agreement the Municipality may require the Developers to enter into an Amending Agreement to incorporate any conditions, changes or requirements relating to such approvals. No Building Permit will be issued until the Amending Agreement is registered on title to the said lands.

2.3 The Developer acknowledges and agrees that the Approved Plans as they relate to the On-Site Works to be installed constructed by the Developer, may require further amendment as a result of requirements imposed or requested by the CNR. Without limiting the generality of the foregoing, the Developer acknowledges that the CNR may require, among other things, the construction of a berm on the subject lands. The Developer covenants and agrees to assume all risk and responsibility for the cost of required revisions to the Approved Plans, together with the costs of construction of additional works and/or modifying, reconstructing, removing and/or replacing the any On-Site Works that have been installed/construction and/or any additions, modifications or alterations to the building to be constructed on the subject lands by the Developer.

## **PART - 2**

### ***SIGNING BY MUNICIPALITY - CONDITIONS PRECEDENT***

## 3. CONDITIONS PRIOR TO THE EXECUTION OF THE AGREEMENT BY THE MUNICIPALITY

3.1 Prior to the execution of this Agreement by the Municipality:

- (a) Taxes - all municipal tax bills issued and outstanding on the Subject Lands shall be in paid in full;
- (b) Deeds and Easements - The Developer shall have delivered to the Municipality all transfers/deeds, discharges and easements or other documents required by Schedule "D";
- (c) Postponement of Mortgage/Charge - The Developer shall have filed with the Municipal Solicitor for his approval, a Postponement of Mortgage/Charge document with respect to any Mortgages that are or may be registered in priority to this Site Plan Agreement;
- (d) Cash Deposits & Security - the Developers shall have paid to the Municipality all cash deposits and security required by Schedule "E" attached as applicable to each Developer, subject to the special provisions concerning security to be lodged by The Developer, concerning On-site Works;
- (e) Construction/Engineering Plans & Specifications - the Developers shall have supplied to the Municipality those plans and specifications necessary to identify the construction/engineering aspects of the proposed development and have received, from the Municipality, an acknowledgment of conformity with general design concepts of the Municipality as applicable to each Developer;
- (f) Hydro One Networks Inc. ("HONI") - The Developer shall have supplied to the Municipality written confirmation from HONI that it has received their approval of those plans necessary to identify the power supply to Subject Lands;



- (g) Consulting Engineer's Letter - the Developers shall each have filed with the Municipality a letter from each respective Developer's Consulting Engineer confirming the terms of its retainer concerning the Off-site Works or the On-site works as applicable, which letter shall be in accordance with the draft form provided by the Municipality;
- (h) Fire Department Approval - the Developers shall have filed a letter from the Fire Prevention Officer of the Municipality confirming and approving of the proposed plans for fire protection, and specifying any hydrants, or other equipment or appurtenances required; and
- (i) Land Ownership - The Developer shall be determined to be the registered owner in fee simple of the lands described in Schedule "A" against which there will be no encumbrances registered in priority to this Agreement.

**PART - 3**  
**OFF-SITE WORKS AND ON-SITE WORKS**

**4. OFF-SITE WORKS TO BE CONSTRUCTED BY THE DEVELOPER**

4.1 The Developer will construct and install at its expense all required Off-site works in accordance with the Approved Plans set out in Schedule "B1" and to the standards, specifications and requirements of the Municipality and in accordance with Schedule "C" attached. The Off-Site Works to be constructed are as follows:

- (a) Extension of the Sanitary Sewer Collection System - complete with private drain connections to the property line and appurtenances.

4.2 All Off-site Works to be constructed by The Developer shall be completed under the direction and supervision of a practicing professional Engineer retained by the the Developer, who will certify construction to the satisfaction of the Municipal Engineer and the inspectors of any other approval authority as applicable.

4.3 CNR Jurisdiction - The Developer acknowledges and agrees that the extension of the Sanitary Sewer Collection System includes a portion of which must be undertaken on lands under the ownership of a railway authority (the CNR). Although certain infrastructure may exist to facilitate the extension through the CNR lands, the Municipality does not have an easement in, over and/or upon the CNR lands. The Developer acknowledges and agrees that the conduct of any such work on CNR lands is subject to approval of the CNR. The Developer shall execute such documentation as required by CNR and/or the Municipality to facilitate the Off-Site Works on CNR lands and further agrees that it shall be responsible for any costs related thereto that are not already identified in Schedules "E" and "F".

4.4 Special Clause — Conduct of work and traffic etc..

**5. ON-SITE WORKS TO BE CONSTRUCTED BY THE DEVELOPER**

5.1 The Developer will construct and install at its expense all required On-site works in accordance with the Approved Plans and to the standards, specifications and requirements of the Municipality and all applicable government agencies, all as shown on the Approved Plans attached as Schedule "B2" hereto. The On-site works to be constructed include the following:

- (a) Storm Water Management System - complete including storm sewers, catch basins, storm water management facility and all appurtenances to point of outlet;
- (b) Parking Lot/Access/Miscellaneous - access/internal laneways and parking areas, including curbing, paving, line painting, internal street signage, ditching, seeding and/or sodding;
- (c) Sanitary Sewer and Water Services - water and sanitary sewer laterals from property line to point of connection;

- (d) On-site lighting - all On-site lighting which shall be dark sky compliant with cut-off or full cut-off fixtures directing all beam to the ground surface so as not to impact surrounding properties;
- (e) Landscaping - including all planting materials, privacy fences, chain link fences, bike racks and retaining walls;

5.2 All On-Site Works to be constructed by the Developer shall be completed under the direction and supervision of a practicing professional Engineer retained by The Developer, who will certify construction to the satisfaction of the Municipal Engineer and the inspectors of the Ontario Electrical Safety Authority, as applicable.

5.3 The Developer agrees to maintain, repair, and when necessary replace the On-Site Works so that they will at all times be in good working order and in conformity with the terms of this Agreement. If, in the opinion of the Municipality, the Developer is not complying with the terms of this paragraph then the Municipality, its servants, agents or subcontractors shall have the right to enter upon the said lands, upon fifteen (15) days prior written notice to The Developer, except in the case of emergency in which event no prior notice shall be required, and carry out any work, at the expense of The Developer necessary to maintain, repair or if necessary, replace the said On-site Works. For greater certainty, and without limiting the generality of the foregoing, the maintenance of the Storm Water Management System in good working order will require cleaning catch basins, stormceptor, pipelines and rehabilitation or replacement of any defective part of the system, filter cleaning and /or replacement.

#### **PART - 4 BUILDING PERMITS**

##### **6. BUILDING PERMITS - CONDITIONS PRIOR TO ISSUANCE**

6.1 Intentionally Deleted.

#### **PART - 5 GENERAL PROVISIONS**

##### **7. CASH DEPOSITS, DEVELOPMENT CHARGES AND SECURITY**

7.1 The Developer shall lodge with the Municipality, those cash deposits, development charges and security more particularly described in Schedule "E", and at the dates specified therein.

7.2 In the event that the expenses of the Municipality exceed the amount of the cash deposits or security set out in Schedule "E" attached, the Developer shall pay such excess charges within 30 days after demand by the Municipality.

##### **8. EXPENSES TO BE PAID BY THE DEVELOPER**

8.1 Every provision of this Agreement by which the Developer is obligated in any way shall be deemed to include the words "at the expense of the Developer" unless the context otherwise requires.

8.2 The Developer specifically agrees to be responsible for any costs, expenses and obligations arising from any Permits or Approvals which it is required to obtain in order to construct works for which it is responsible hereunder.

8.3 All expenses for which demand for payment has been made by the Municipality, shall bear interest at the rate of 12% per annum commencing 30 days after demand is made.

8.4 In the event that the expenses of the Municipality exceed the amount of the cash deposits or security set out in Schedule "E" attached, the Developer responsible for the performance of the work in respect of which the expense was incurred by the Municipality shall pay such excess charges within 30 days after demand by the Municipality. The Municipality shall, in its sole discretion, ascertain and allocate the

expenses to the Developers as they relate to their respective work obligations hereunder to the extent feasible on a reasonable commercial basis.

8.5 In the event that the Municipality finds it is necessary to engage the services of an engineer, landscape architect or technical personnel not permanently employed by the Municipality, to review the plans of the applicable Developer and/or carry out inspections of the work performed, the Municipality will advise the applicable Developer accordingly of this need, and the costs thereof shall be an expense of the applicable Developer.

## 9. INSURANCE CERTIFICATE AND POLICY

9.1 Policy of Insurance - The Developer shall lodge with the Municipality, on or prior to the execution of the Agreement or such other dates which are specifically stated herein (with respect to the conduct of Off-Site Works), an insurance certificate with an Insurance Company satisfactory to the Municipality, insuring for the joint benefit of the Developer and the Municipality, against any liability that may arise out of the construction or installation of any work to be performed pursuant to this Agreement.

9.2 Comprehensive General Liability - Such policy shall carry limits of liability in the amount to be specified by the Municipality, but in no event shall it be less than \$5,000,000.00 inclusive comprehensive general liability and such policy shall:

- (a) contain a cross-liability clause;
- (b) contain product/completed operation coverage;
- (c) not have an exclusion pertaining to blasting, provided that any blasting required to be done shall be done by an independent contractor duly qualified to do such work;
- (d) include the following names as insureds:
  - 1) THE CORPORATION OF THE MUNICIPALITY OF POWASSAN.
- (e) contain a provision that the insurance company agrees to notify the Municipality 30 days prior to any cancellation or expiry of the said insurance policy.

9.3 Certificate of Coverage - Any certificate of coverage filed with the Municipal solicitor shall specifically contain confirmation that the coverage as specified in paragraphs (a), (b), (c), (d) and (e) above is in effect.

9.4 Confirmation of Premium Payment - The Developer shall, from time to time as required by the Municipality, provide confirmation that all premiums on such policy or policies of insurance have been paid, and that the insurance is in full force and effect. shall file a copy of the policy with the Municipality.

9.5 Claim in Excess of Policy Limits - The issuance of such Policy of Insurance shall not be construed as relieving The Developer from responsibility for other or larger claims, if any, and for which it may be held responsible.

## 10. REGISTRATION OF SITE PLAN AGREEMENT

10.1 The Developer consent to the registration of this Agreement by the Municipality.

10.2 The Developer further agree to execute such further and other Instruments and Documents as may reasonably be required by the solicitor for the Municipality for the purpose of giving priority of registration to this Agreement.

## 11. CONSTRUCTION, COMMENCEMENT AND COMPLETION

### 11.1 Off-site Works

- (a) The Developer acknowledges and agrees that it is not authorized and it shall not commence the Off-Site Works until such time as:

- i. The ECA has been issued and provided to the Municipality;
- ii. Receipt of the security for the Off-Site Works has been confirmed by the Municipality;
- iii. A clearance from the CNR concerning the conduct of works on its lands has been provided to the Municipality; and
- iv. The Developer has filed with the Municipality confirmation of Insurance satisfying the requirements set out in section 9.

Upon receipt thereof, the Municipality will issue a letter indicating that the Developer can commence the Off-Site Works.

- (b) Without limiting the obligation set out subsection a) the Developer agrees and acknowledges that the extension of the Sanitary Sewer must be complete and operational (the Operational Date) before occupancy of the residential building constructed on the Subject Lands may be permitted. The Developer agrees that it will not seek permission for occupancy prior to the Operational Date or permit any occupancy of such building until such time as Occupancy has been approved by the Chief Building Official of the Municipality.

- (c) The Developer agrees to complete all On-site Works within \_\_\_\_\_  
( ) months from the date of the letter referenced in subsection (a).

- (d) If the Off-Site Works to be constructed by the Developer under this Agreement, are not completed and accepted by the Municipality within the above time frame, the Municipality may either:

- i) give notice to the Developer to stop work on the said Off-Site Works and to provide that no further work shall be done with respect to such services until an Amending Agreement, incorporating the standards, specifications and financial requirements of the Municipality, in effect as of that date, is executed by all parties; or
- ii) give notice to the Developer to stop work on the Off-Site Works and inform the Developer that the Municipality proposes to realize on its security and proceed with all or part of the construction in accordance with the provisions of the Plans filed with the Municipality.

### 11.2 On-site Works

- (a) The Developer agrees to complete all On-site Works within twenty-four (24) months from the date of the registration of this Agreement.

- (b) If the On-site Works to be constructed by The Developer under this Agreement, if any, are not completed and accepted by the Municipality within the above time frame, the Municipality may either:

- 1) give notice to the Developer to stop work on the said On-site Works and to provide that no further work shall be done with respect to such services until an Amending Agreement, incorporating the Standards, Specifications and financial requirements of the Municipality, in effect as of that date, is executed by all parties; or

- 2) give notice to the Developer to stop work on the On-site Works and inform the Developer that the Municipality proposes to realize on its security and proceed with all or part of the construction in accordance with the provisions of the Plans filed with the Municipality.

## 12. EMERGENCY SITUATION

12.1 If, as a result of any work undertaken or not completed by the Developers, their servants, or agents, there exists in the opinion of the Municipal Engineer an emergency situation which requires immediate attention to avoid damage to private or public property, or services owned by the Municipality, such work may be done immediately by the Municipal Engineer at the expense of the Developer, but notice shall be given to the Developer at the earliest possible time. Securities lodged by the Developer may be applied toward the costs incurred by the Municipality in the completion of such work.

## 13. ATTACHED SCHEDULES

13.1 It is agreed that everything included in this Agreement and the Schedules attached thereto, together with all engineering drawings, plans and undertakings filed by the Developers and accepted by the Municipality, or by any Ministry of the Government shall be included in, and form part of, this Agreement.

## 14. GARBAGE COLLECTION/SNOW REMOVAL

14.1 All garbage and recyclable materials shall be collected and stored inside the the building until such time as removal occurs (in the location shown on Schedule "B2"). The Developer covenants and agrees to enter into a Contract with a Garbage and Recyclable Collection contractor for collection upon the said lands.

14.2 The Developer shall be responsible for snow clearing and removal upon the Subject Lands and ensuring that accumulated snow is trucked Off-site as required in order to ensure that snow stored on the Subject Lands does not encroach on municipal property or other adjacent lands, or become a visual barrier to vehicles exiting the Subject Lands, or interfere with required fire routes on the Subject Lands or adjacent thereto.

## 15. INDEMNIFICATION FROM LIABILITY AND RELEASE

15.1 The Developer covenants and agrees with the Municipality on behalf of itself, its successors and assigns, to indemnify and save harmless the Municipality, its servants and agents from and against any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by The Developer or on its behalf in connection with the carrying out of the provisions of this Agreement, or by reason of The Developer's failure to perform any of the works it is required to perform or complete hereunder.

15.2 The Developer covenants and agrees with the Municipality:

- (a) on behalf of itself, its successors and assigns, to indemnify and save harmless the Municipality, its servants and agents from and against any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by The Developer or on its behalf (except for performance by The Developer) in connection with the carrying out of the provisions of this Agreement, or by reason of The Developer failure to perform any of the works it is required to perform or complete hereunder and
- (b) further to release and forever discharge the Municipality from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise as a result of the Municipality performing any municipal work on the Subject Lands or the adjacent properties which may damage or interfere with the works of the The Developer , or, as a result of



the Municipality entering upon the said lands for the purpose of correcting any default of The Developer, provided that any personal injury or property damage was not caused as a result of negligence on the part of the Municipality, its servants or agents.

16. MODIFICATION OF SERVICES

16.1 If at any time, and from time to time during the construction of the Project, and at any stage thereof, the Municipal Engineer in his sole discretion, is of the opinion that a modification of design of any services required to be installed under the provisions of this Agreement is occasioned by site conditions, or is necessary to maintain the standard required for such services, the applicable Developer shall, on reasonable notice construct, install or perform such modifications of services as may be required.

17. ESTOPPEL OF DEVELOPERS

17.1 The Developers agrees to not call into question directly or indirectly in any proceeding whatsoever, in law or in equity, or before any administrative tribunal, the right of the Municipality to enter into this and this Agreement may be pleaded as an estoppel against the Developers in any such proceedings.

**PART - 6**  
**LETTERS OF CREDIT, APPLICATION/REALIZATION**

18. APPLICATION OF LETTER OF CREDIT AND SECURITY

18.1 Any Letter of Credit or security filed with the Municipality is based upon the estimated cost of completing the various Off-Site Works and On-Site Works prescribed by this Agreement. All Letters of Credit and Security received by the Municipality from may be used as security for any item (whether Off-Site or On-Site) or any other matter which under the terms of this Agreement is the responsibility of the Developer .

19. DEFAULT - REALIZATION OF SECURITY OR DEPOSITS: OFF-SITE WORKS

19.1 Default - If, in the event of default of the Developer under any of the provisions of this Agreement, it becomes necessary for the Municipality to realize on its security or deposits, then the Municipality (its servants, agents or sub-contractors), if the Municipality so elects have the right and privilege at all times to enter upon the lands Subject Lands upon fifteen (15) days prior written notice to the Developer, except in the case of emergency in which event no prior notice shall be required, for the purpose of repairing or completing any Off-site works or On-Site works required to be completed by the Developer under this Agreement.

19.2 Exceeding Cost Estimates - If the costs of completing such work or service, exceeds the amount of security held by the Municipality for such work or service, such excess shall be paid by the applicable Developer to the Municipality 30 days after invoicing by the Municipality. All overdue accounts shall bear interest at the rate of 12% per annum.

19.3 The Construction Act, R.S.O. 1990 - If the Municipality becomes obligated to make any payments, or pay any costs, under the provisions of Section 17(4) of the Construction Act, R.S.O. 1990 c. C.13, this will constitute a default and entitle the Municipality to realize upon its security.

19.4 Other Remedies For Default - The rights of the Municipality pursuant to this paragraph are in addition to any other rights which the Municipality may have at law for default by the Developer under this Agreement.

20. LETTERS OF CREDIT - SURPLUS FUNDS

20.1 In the event that the Municipality cashes a Letter of Credit to complete Off-site Works or On-site Works any surplus monies that remain after this work is completed shall be returned to the issuing financial institution for transmission to the Developer.

## **21. APPLICATION FOR REDUCTION OF LETTERS OF CREDIT - DURING CONSTRUCTION**

21.1 The Developer may make application to the Municipality for a reduction of the Letter of Credit applicable to specific On-Site Works or Off-Site Works during construction, by taking the following procedures:

- (a) Letter of Application - the Developer shall file a letter of application with the Municipality;
- (b) Consultant's Certificate - accompanying the letter of application shall be a letter from the Developer's Consulting Engineer confirming that certain stages of the work had been completed in accordance with the specifications and requirements of this Agreement and that such work is now at the stage for interim or final inspection;
- (c) Value of Work Not Completed - there shall also be filed with the Municipality a letter from the Developer's Consulting Engineer where applicable confirming the value of work yet to be completed under this Agreement which value shall be subject to the approval of the Municipal Engineer.
- (d) Construction Liens - there shall be a search to determine that no construction liens have been filed which affect the Municipality.
- (e) Amount of Reduction - the amount of the reduction shall be in the discretion of the Municipality.
- (f) Limitation - (if less than 100% security is required on Off-Site Works no reduction should occur that reduces security to an amount less than the value of work that remains.)

## **22. APPLICATION FOR REDUCTION OF LETTERS OF CREDIT - ON COMPLETION**

22.1 On completion of construction of the Off-site and/or On-site Works, the Developer shall take the following procedures before any further reduction is made in the Letter of Credit:

- (a) Letter of Application - the Applicant shall file a letter of application with the City Treasurer;
- (b) Consultant's Certificate - accompanying the letter of application shall be a letter from the Developer's Consulting Engineer or Landscape Architect where applicable confirming that the work required under this Agreement has been completed and is ready for final inspection;
- (c) Calculation of Lien Holdback - there shall be a calculation as to the amount to holdback under the Construction Act (10% of the total construction cost for Municipal Services);
- (d) Maintenance Security - the Municipality shall determine the maintenance security and this shall be filed with the Municipality pursuant to the provisions of Schedule "E";
- (e) Workplace Safety & Insurance Certificate - there shall be filed with the Municipality a certificate from The Workplace Safety & Insurance Board pursuant to the provisions of the Workplace Safety & Insurance Act confirming that the Contractor has remitted all payments required under the Act;
- (f) Declaration as to Accounts - there shall be filed with the Municipality a Statutory Declaration that all accounts for labour, equipment, materials and plant payable in connection with the construction, installation and maintenance of the said services, have been paid in full;

- (g) Construction Liens - there shall be a search to determine that no Construction Liens have been filed or registered which affect the Municipality.

### 23. WARRANTY

23.1 The Developer that completes the Off-Site Works in question will provide a two (2) year maintenance period to guarantee that the Off-Site Works required herein are free from defects of construction, shall commence after substantial completion, as defined in 24.4 is achieved and following the date of acceptance issued by the Municipal Engineer. With respect to Items (a) to (e) of Clause 24.4, the warranty period shall be:

- (a) For trail works, sidewalks, boulevard sodding, paving of driveway approaches, and street lighting, two (2) years after all have been completed to the satisfaction of the Municipality;
- (b) For top course of asphalt (or finished asphalt surface) one (1) year after completion to the satisfaction of the Municipality.

23.2 The Developer that completes the On-Site Works in question will provide a one (1) year maintenance period to guarantee that the stormwater management facilities which form part of the On-site Works required herein are free from defects of construction, shall commence after substantial completion, as defined in 23.3 is achieved and following the date of acceptance issued by the Municipal Engineer.

23.3 The term "substantial completion" means the completion of all sanitary sewer works, the restoration of roads, save and except for the following:

- (a) top course of asphalt (or finished asphalt surface).

23.4 The Developer shall provide a Letter of Credit to guarantee the above warranties in the amount set out in Schedule "E" attached.

### 24. COST RECOVERY – SANITARY SEWER EXTENSION

24.1 The Municipality acknowledges and agrees that the Sanitary Sewer Extension (Off-Site Works) has been designed and constructed to service additional lands in the area of the Subject Lands at the request of the Municipality. The Municipality further agrees that it will take such actions within its legislative authority to collect contributions from the owners of land that may seek to connect to the Sanitary Sewer Extension.

24.2 The Municipality acknowledges that the cost of the Sanitary Sewer Extension attributable to providing additional capacity to service other lands within the area of the Subject Lands is \$110,689.15 (inclusive of HST). The Municipality, if and upon collecting such amounts or portions thereof and including interest charges thereon, agrees to pay the collected amounts plus the allotted interest (as determined by the Municipality in its sole discretion) to the Developer.

## **PART - 7** **NOTICES\INTERPRETATION**

### 25. NOTICES

25.1 Any Notice to be given by any party under this Agreement may be given by:

- (a) personal service on the parties hereto, or
- (b) prepaid first class mail addressed to the other party at their last known address which Notice shall be deemed to have been received 48 hours after mailing, or
- (c) by telecopier message to the other Party at their last known telecopier number which shall be deemed to have been received at the time of sending,

at the following addresses:

- (a) The Developer
- (b) The Municipality:

26. TIME OF THE ESSENCE

26.1 The parties hereto agree that time shall be of the essence in this Agreement.

27. INTERPRETATION

27.1 Intentionally Deleted.

27.2 PROVIDED and it is hereby agreed that in construing these presents the word "Chargee" and "Mortgagee" and the personal pronoun "he" or "his" relating thereto and used therewith, shall be read and construed as "Chargees" or "Mortgagees" and "his", "hers", "its", or "their", respectively as the number and gender of the party or parties referred to in each case require, and the number of the verb agreeing therewith shall be so construed as agreeing with the said word or pronoun so substituted.

27.3 And that all covenants, rights, advantages, privileges, immunities, powers and things hereby secured to the Municipality shall be equally secured to and exercisable by its successors and assigns as the case may be.

And that all covenants, liabilities and obligations entered into and imposed hereunder upon The Developer, The Developer, Chargee or Mortgagee, shall be equally binding upon his, her, its or their heirs, executors, administrators and assigns, or successors and assigns as the case may be.

THIS AGREEMENT shall enure to the benefit of and be binding upon each of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the following dates:

By The Developer on the \_\_\_\_ day of \_\_\_\_\_, 2021.

**THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING  
INC. (N.O.A.H.)**

Per:  
Name:  
Title:  
I/We have the authority to bind the Corporation

By the Municipality on the \_\_\_\_ day of \_\_\_\_\_, 2021.

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

Per: \_\_\_\_\_  
Maureen Lang, CAO/Clerk

Per: \_\_\_\_\_  
Peter McIsaac, Mayor

We have the authority to bind the Corporation

THIS IS SCHEDULE "A" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

DESCRIPTION OF LANDS

PART LOT 15 REGISTRAR'S COMPILED PLAN 318 HIMSWORTH, PART 1  
42R21025; MUNICIPALITY OF POWASSAN, Being the Lands Described in 52209-0630(LT)



THIS IS SCHEDULE "B1" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

OFF-SITE PLANS

Those plans prepared by Miller & Urso Surveying, Planning, Engineering, Project No. 6708, Descon Construction Ltd., NOAH Project, Edward Street South, South Street, Big Bend Road, including:

1. Plan and Profile, Drawing No. C-05, Revision 2, Jan. 7, 2021;
2. Erosion Control Plan, Drawing No. C-06, Revision 2, Jan. 7, 2021;
3. OPSD/SPECS/SAN TABLES, Drawing No. C-07, Revision 2, Jan 7, 2021;
4. Sanitary Catchment Plan, Drawing No. C-08, Revision 1, Jan 7, 2021

THIS IS SCHEDULE "B2" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

ON-SITE PLANS

Those Plans prepared by Miller & Urso Surveying, Planning, Engineering, Project No. 6708, Descon Construction Ltd., NOAH Project including:

1. Site Plan and Site Service Plan, Drawing C-01, Revision 5, Jan.7, 2021;
2. Lot Grading Plan, Drawing C-02, Revision 5, Jan.7, 2021;
3. OPSD and SPECS, Drawing C-03, Revision 5, Jan.7, 2021;
4. Erosion Control Plan, Drawing C-04, Revision 5, Jan.7, 2021;
5. The Stormwater Management Report, Final, October 20, 2020.

THIS IS SCHEDULE "C" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

### ENGINEERING PROVISIONS

#### 1. DEVELOPER'S CONSULTING ENGINEER

a) The Developer agrees to retain the services of a separate firm of Professional Engineers, registered to practice in the Province of Ontario as consulting engineers, to provide all engineering services in accordance with the performance standards for "Consulting Engineering Services to Municipalities" as defined by the Professional Engineers Ontario in connection with the respective works which are the responsibility of the Developer to construct. Such firms of Professional Engineers (hereinafter called "the consulting engineer") must first be approved in writing by the Municipal Engineer.

b) The consulting engineers shall carry out all design work, prepare plans, specifications, provide such information as is required by the Municipal Engineer, estimate costs, prepare and submit the necessary applications for approvals, contract on behalf of the Developer for the construction or installation of the said services, call tenders, report on tenders received, construction layout, job records, obtain and record "as constructed" information, provide resident inspection and general supervision and prepare progress reports, and progress payment certificates. The Municipality may at the discretion of the Municipal Engineer, place a Municipal Inspector on the work, at the expense of the applicable Developer.

#### 2. CONTRACTOR TO BE APPROVED

a) If Municipal Services are to be installed by a contractor selected by the Developer, such contractor shall be prior approved in writing by the Municipal Engineer.

#### 3. INSPECTION BY MUNICIPALITY

a) The Municipal Engineer or his designate shall have the right to inspect the installation of works and services at all times.

b) If at any time the work and construction of the services is, in the opinion of the Municipal Engineer, not being carried out in accordance with the plans and specifications, or in accordance with good engineering practice, then the Municipal Engineer may stop all or any part of the work on the installation of the services for any length of time until such work has been placed in satisfactory condition, and in the event that the Municipal Engineer deems that the work has not proceeded in a proper manner, then he may stop the work by that Contractor and require that another Contractor be placed on the job to complete such works, and the cost involved in such replacement and completion of the work shall be paid for by the Developer.

#### 4. INCOMPLETE OR FAULTY WORK

a) In the event that the Developer fails to install the herein required Municipal Services within the time specified, or if in the sole opinion and discretion of the Municipal Engineer the Developer:

- (1) is not prosecuting or causing to be prosecuted the work required in connection with this Agreement with due diligence, and/or,
- (2) is improperly performing the work, and/or,
- (3) has caused unreasonable delays so that the conditions of this Agreement are not being complied with or are being carelessly executed, and/or,
- (4) is refusing to re-do, or again perform such work as may be rejected by the Municipal Engineer as defective or unsuitable, and/or
- (5) is in default of performance of the terms of this Agreement, then in such case the Municipal Engineer shall notify the Developers of such fault or neglect and may specify the time within which such default or neglect shall then be remedied (which time period shall not be less than fifteen (15) days, except in the case of emergency in which event no prior notice shall be required.), and if it is not remedied by the specified time, then, subject

to the term of this Agreement:

1. the Municipal Engineer shall have full authority and power to stop all work by the Developer, its servants or agents and if the Municipality so elects it may purchase such material, tools and machinery and employ such workmen or contractors as in the Municipal Engineer's opinion shall be required to complete such work, and,
2. the Municipality shall be entitled to realize on its security without further notice to the Developer in order to provide funds for the payment of any work undertaken by the Municipality (provided that if the Municipality realizes on its security it shall not be obligated to complete the said work but may elect to hold such sums as cash reserves pending the completion of the work by the Developer), and,
3. in the event that the cost of any work performed by the Municipality exceeds the realizable value of the security available to the Municipality then the Developer shall, within 30 days of demand by the Municipality, reimburse the Municipality for such excess expenses, and if it is not paid within the 30 days, such unpaid balance shall bear interest at the rate of 12% per annum and if not paid may be applied as a charge on the said lands by the Municipality.

5. LAND TO BE FREE OF DEBRIS

- a) The Developer covenants and agrees that any lands to be conveyed to the Municipality will not be used by such Developer for the depositing of debris obtained from the development of the said lands, and further covenants and agrees to remove at its own expense any junk, debris, refuse upon the said lands as required by the Municipal Engineer.

6. CONSTRUCTION ACT

- a) The Developer agrees that he will hold back in its payment to any Contractor who may construct services, such amounts as may be required under the provisions of the Construction Act of Ontario.
- b) The Developer agrees to indemnify and save harmless the Municipality from and against all claims, demands, actions, causes of actions and cost resulting from any construction lien filings or resulting in any way in connection with the work being performed by such Developer herein, and, on demand by the Municipality, the respective Developer will take such steps as is necessary to immediately discharge all liens upon the services.

7. REPAIR OF DAMAGE

- a) The Developer shall be responsible for the repair of any damage (including the removal of foreign materials on municipal owned lands) caused as a result of any construction being performed by the Developer pursuant to the provisions of this Agreement or pursuant to any Building Permit issued by the Municipality to the Developer.

8. OWNERSHIP OF MUNICIPAL SERVICES

- a) The parties hereto agree that once accepted by the Municipality, the Municipal Services constructed pursuant to the provisions of this Agreement on municipal lands and/or easements, shall be exclusively owned by the Municipality.

9. CONNECTION TO SERVICES BEFORE OCCUPANCY

- a) The Developer shall connect the Internal Water and Sanitary Sewer Systems to the Municipal Services prior to the occupancy of the premises on the Subject Lands.

10. WORK AND INSPECTION CHARGES TO DEVELOPERS

- a) The cost of any work, including inspection, performed by the Municipality pursuant to the provisions of this Agreement, shall be calculated by the Municipal Engineer, whose decision shall be final and binding.
- b) Engineering and inspection costs shall be determined by the scale of fees as recommended by the Professional Engineers Ontario (hereinafter called "PEO") for Consulting Engineering Services, and for all other work charges at a rate of 115%, for the cost of labour, equipment and material. Such sum shall be payable by the applicable Developer on demand, it being understood and agreed that the Municipality would not have executed this Agreement without the assumption by the Developer of all the financial obligations imposed by this Agreement.

11. ACCESS DURING CONSTRUCTION

- a) If by the provisions of this Agreement, the Developers are required to construct Municipal Services, the Developer shall maintain access to all properties not owned by the Developer that are adjacent to the Municipal Services being constructed, during the period of construction, so that such properties shall have proper ingress and egress.

12. ACCEPTANCE DATES, GUARANTEES AND MAINTENANCE PERIODS

- a) If by the terms of this Agreement the Developer is required to construct Municipal Services or Internal Services, it shall do so within the time stipulated in the paragraph entitled "Commencement, Construction, and Completion", and will guarantee the workmanship and materials of the installation of the work and services required herein, and maintain the same from defects in accordance with the paragraph entitled "Warranty Periods".
- b) All defects in the Municipal Services will be promptly and properly repaired by the Developer to the complete satisfaction of the Municipal Engineer.
- c) Any action by the Municipality, by itself or through its servants, contractors or agents for removal of snow and ice, or sanding, or washing, or cleaning of the roads, or permitting the connection of additional services to the services herein required to be constructed, during the said guarantee and maintenance period may be done without prejudice to the Municipality's right to enforce the guarantee and maintenance provisions herein provided.

13. RELOCATION OF SERVICES

- a) It shall be the responsibility of the Developer to make the necessary arrangements and be responsible for the costs for the removal and relocation of any existing Municipal Services which require relocation in the course of, or in connection with, the construction to be performed under this Agreement.



THIS IS SCHEDULE "D" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

LANDS OR EASEMENTS TO BE CONVEYED OR EXCHANGED

1. Lands/Easements to be Conveyed
  - (a) From the Developer to the Municipality: None
2. Discharges and Postponements
  - (a) Postponements of any charge registered against lands in favour of this Agreement.

THIS IS SCHEDULE "E" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

CASH DEPOSITS, DEVELOPMENT CHARGES AND SECURITY

Each Developer shall, on the dates specified herein, lodge with the Municipality the following described cash deposits, development charges and security required of it under this agreement.

1. TYPE OF SECURITY

Any security required to be filed under this Agreement, shall be by Letter of Credit valid for a period of 1 year with extension provisions and prepared in a form provided by the Municipality. It shall be drawn on a certified cheque or Schedule I Chartered Bank of Canada and shall be for the amount hereafter set out.

2. REDUCTION OF SECURITY

The Developers may, as portions of the work are completed, make application to the Municipality to reduce the security in accordance with the preceding provisions.

3. REFUNDABLE DEPOSITS

a) Warranty Against Defects - Security

The applicable Developer agrees to file a certified cheque or Letter of Credit in the amount or amounts hereinafter set out as a guarantee against any defects in the construction of Municipal Services, Internal Services and/or electrical distribution system in respect of which warranties are to be provided in accordance with the terms of this Agreement, and also as a guarantee of due compliance with all the provisions and obligations set out in this Agreement. The certified cheque or Letter of Credit shall be deposited with and retained by the Municipality for the periods set out in this Agreement after acceptance of each particular Municipal Service, Internal Service or electrical distribution system in respect of which the warranty applies.

4. INTEREST EARNED

Any interest earned on deposits or on security cashed by the Municipality shall be added to such security and accounted for pursuant to the terms of this Agreement.

5. CASH DEPOSITS - FOR THE MUNICIPALITY

The following cash deposits are estimates only and are to be paid to the Municipality prior to the execution of this Agreement by the Municipality. In the event that the actual costs incurred by the Municipality exceed the deposits, such excess shall be invoiced to the Developers and be due and payable 30 days after demand.

a. Legal	\$3,000.00
b. Engineering	\$?
<b>Total Deposit</b>	<b>\$???</b>

6. SECURITY SUMMARY - TO THE CITY

a) <u>For Off-Site Works</u> @ 100% (incl of HST)	<b>\$566,079.15</b>
b) <u>For On-Site Works</u> @ 100% for Stormwater Management	\$139,216.00
@ 10% for all other works	<u>\$24,362.80</u>
Total	<b>\$163,578.80</b>
<b>TOTAL SECURITY</b>	<b>\$729,657.95</b>

7. SECURITY FOR WARRANTY PERIOD

a)	<u>For Off-Site Works</u>	
	@ 10% (incl of HST)	\$56,607.91
b)	<u>For On-Site Works</u>	
	@ 10% for Stormwater Management	\$13,921.60
	Total	<b>\$70,529.51</b>

Note: Warranty Security to be retained from security held on acceptance of services completed under this agreement)

THIS IS SCHEDULE "F" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

**WORK COST ESTIMATES**

**Ontario Municipal Partnership Fund (OMPF)**  
**2021 First Quarter Payment Notice**



**Municipality of Powassan**

4959

<b>A. Total 2021 OMPF (2021 Allocation Notice, Line A)</b>	<b>\$1,029,300</b>
--	--------------------

<b>B. 2021 OMPF Quarterly Payments Schedule</b>	<b>\$1,029,300</b>
1. 2021 OMPF First Quarter Payment	<i>Issued January 2021</i> \$257,325
2. 2021 OMPF Second Quarter Payment	<i>Scheduled for April 2021</i> \$257,325
3. 2021 OMPF Third Quarter Payment	<i>Scheduled for July 2021</i> \$257,325
4. 2021 OMPF Fourth Quarter Payment	<i>Scheduled for October 2021</i> \$257,325

<b>C. Payment Issued in January</b>	<b><i>See Note below</i></b>	<b>\$257,325</b>
1. 2021 OMPF First Quarter Payment	<i>Issued January 2021</i>	\$257,325

**Note:** Although your 2019 Financial Information Return (FIR) remains outstanding, the Ministry of Finance is issuing this payment to assist your municipality with its cash flow needs at this time. Please refer to the enclosed correspondence regarding this matter.

Ontario Ministry of Finance  
Provincial-Local Finance Division

Issued: January 2021

DATE OF COUNCIL MFG.	Feb 2/21
AGENDA ITEM #	13-1

**Maureen Lang**

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Tuesday, January 26, 2021 1:26 PM  
**To:** Maureen Lang  
**Subject:** AMO Policy Update – 2021 OCIP Funding, 2nd Intake of Municipal Modernization Program, Provincial Emergency Extension

AMO Update not displaying correctly? [View the online version](#)  
Add [Communicate@amo.on.ca](mailto:Communicate@amo.on.ca) to your safe list



January 26, 2021

## **AMO Policy Update – 2021 OCIP Funding, 2<sup>nd</sup> Intake of Municipal Modernization Program, and Provincial Emergency Extension**

A few provincial announcements occurred at the ROMA conference, which occurred on January 25-26, and we have put them together for your convenience.

### **Second Intake of the Municipal Modernization Program Announced at ROMA Conference**

During the 2021 Annual ROMA Conference, the Honourable Minister Steve Clark has announced the opening of the second intake of the Municipal Modernization Program. At today's announcement, the Minister noted that government is investing \$40 million dollars to help small and rural municipalities to assist with service delivery reviews and modernization efforts.

The funding is application based and targets 405 municipalities across Ontario. The first intake of the program saw 184 modernization projects funded. These included service reviews, implementing previous recommendations from service reviews, IT upgrades, or process improvements that help municipalities become more efficient with taxpayers' dollars.

DATE OF COUNCIL MTG.	Feb 2/21
AGENDA ITEM #	13-2



Today's announcement is part of the \$125 million committed through 2022-23. For more program information, please visit the [program website](#).

## **2021 Ontario Community Infrastructure Fund (OCIF) Announced**

Premier Doug Ford [announced](#) the 2021 [OCIF](#) envelope at the ROMA Conference on Monday. In 2021, OCIF will be stable with the Province providing \$200M again this year to 424 municipalities across Ontario. Stability in the funding envelope has been a major policy goal of AMO's during the pandemic.

OCIF supports municipal core infrastructure such as roads, bridges, water, wastewater, and stormwater systems. Individual formula allocations to municipal governments have been provided by the Ministry of Infrastructure.

The Premier also noted in his remarks that the Province has allocated almost \$1 billion to broadband expansion. Affordable broadband access remains a key objective of AMO and ROMA. The full text of Premier Ford's comments can be found [here](#).

## **Provincial Emergency Declaration Extended**

Ontario's [Declaration of Emergency](#), and all orders in force under the *Emergency Management and Civil Protection Act*, including the Stay-at-Home order, have been extended until Feb 9, 2021.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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environment before printing  
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Association of Municipalities of Ontario  
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2021-344

January 26, 2021

Dear Head of Council:

Our government is committed to improving local service delivery and better respecting taxpayers' dollars. That is why we launched the Municipal Modernization Program in 2019. Through this program, the Ontario government is providing funding to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective.

Today at the Rural Ontario Municipal Association (ROMA) conference, I announced the launch of the second intake under the Municipal Modernization Program. Modern, efficient municipal services that are financially sustainable are more important than ever in light of the COVID-19 pandemic. Even as municipalities continue to face challenges, there are also opportunities to transform services and stimulate new ways of doing business.

The second intake will allow municipalities to benefit from provincial funding to conduct third party reviews as well as to implement projects to increase efficiency and effectiveness and lower costs in the longer term. I also want to encourage you to work with your neighbouring municipalities to find innovative joint projects that can benefit each of you. The government is excited to learn about your project applications that support the following priorities:

- Digital modernization
- Service integration
- Streamlined development approvals
- Shared services/alternative delivery models

To apply, you must submit a completed Expression of Interest form with attached supporting documents via the Transfer Payment Ontario (TPON) system by **March 15, 2021**. To get started, visit [www.Ontario.ca/getfunding](http://www.Ontario.ca/getfunding).

If you have questions on the program, or would like to discuss a proposal, I encourage you to contact your Municipal Services Office or e-mail [municipal.programs@ontario.ca](mailto:municipal.programs@ontario.ca).

DATE OF COUNCIL MTG.	Feb 2/21
AGENDA ITEM #	13-3

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents and businesses.

Sincerely,

A handwritten signature in cursive script that reads "Steve Clark".

Steve Clark  
Minister

c. Chief Administrative Officers and Treasurers



January 27, 2021

Dr. J. Chirico, Medical Officer of Health  
North Bay Parry Sound District Health Unit  
345 Oak Street West,  
North Bay, ON P1B 2T2

Dear Dr. Chirico:

**RE: Closure of Outdoor Public Skating Rinks, Tobogganing Hills, and Snowmobile Trails in the Health Unit**

On behalf of the Council of the Municipality of Callander, I am writing to you to express our disappointment with your decision to close the ice rinks, tobogganing hills, and snowmobile trails in our Health Unit. I understand and appreciate your concern for the health of the people of this area. Our Council has repeatedly urged our residents to take health precautions to stay safe, including wearing masks, ensuring social distancing, hand washing, etc. We have been pleased to see the majority of our residents strictly adhering to these measures, which has surely contributed to the fact that we have a low number of cases in our area.

We also recognize that as this pandemic continues to take a toll on our residents and that safe and socially distanced recreational activities are important to their overall well-being.

Our Municipality's Emergency Management Plan's Community Control Group has been meeting regularly to monitor the pandemic situation and make recommendations to Council on the appropriate measures to take to protect our residents and businesses. These recommendations have been made taking into consideration the science and expertise of medical professionals at the local, provincial, and federal level, yourself included. Council has made decisions for our Municipality based upon these.

Council does not, however, agree with the stringent measures recently imposed upon our health unit with respect to the closure of ice rinks, tobogganing hills, and snowmobile trails for use by our residents. Our low case numbers do not validate this level of restrictions. Our case numbers are clear evidence that our residents are following the provincial guidelines and the restrictions for this area should reflect the efforts taken by our community and also reflect that the small increase in travelers from outside are not increasing our numbers. While we support the intent to deter people from high-risk areas from travelling here and potentially spreading the virus, surely this can be achieved by stopping the travel from high-risk areas into our district and not penalizing our residents who have done well in keeping our numbers low by following the guidelines.

We therefore respectfully request that you reconsider your decisions to restrict these outdoor activities.

Yours truly

Mayor Robb Noon

The Corporation of the Municipality of Callander  
280 Main Street North, P.O. Box 100, Callander ON P0H 1H0  
Telephone 705-752-1410 Facsimile 705-752-3116  
www.mycallander.ca info@callander.ca

DATE OF COUNCIL MTC.	Feb 2/21
AGENDA ITEM #	13-4



MUNICIPALITY OF CALLANDER

Tuesday, January 26, 2021

Moved by Councillor \_\_\_ Alkins \_\_\_ Carr ☒ Smit \_\_\_ Vaillancourt

Seconded by Councillor \_\_\_ Alkins ☒ Carr \_\_\_ Smit \_\_\_ Vaillancourt

RESOLUTION NO. 2021/01/ 28

That Council authorize and direct the Mayor to send a letter to the North Bay Parry Sound District Health Unit to express Council's disappointment with the closure of local public ice rinks, tobogganing hills, and snowmobile trails; and

That this resolution and the letter be circulated to our neighbouring municipalities for their support.

Mayor

CARRIED / DEFEATED / AMENDED / DEFERRED

Recorded Vote (Upon Request of Councillor \_\_\_\_\_)

PECUNIARY INTEREST		RECORDED VOTE	
MEMBER OF COUNCIL	<input checked="" type="checkbox"/>	YEA	NAY
Mayor Noon			
Councillor Alkins			
Councillor Carr			
Councillor Smit			
Councillor Vaillancourt			

*Four Seasons of Reasons*





The Federation of Northern Ontario Municipalities

January 27, 2021

## MEDIA RELEASE

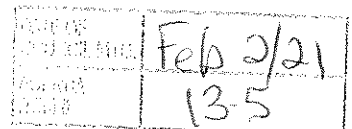
### **FONOM had a productive meeting with members of Premier Ford's Cabinet during the ROMA Conference**

Due to increasing numbers of Covid-19 cases across the Province, the FONOM Board participated virtually during the 2021 Rural Ontario Municipal Associations (ROMA) Conference. Board members shared three Policy Positions with Minister's Clark, Romano, Elliott, Mulroney, Fedeli, and MPP's McDonald, Miller, and Thanigasalam, also over 50 Ministry staff were on the call. We discuss planned topics, including Satellites' role in addressing the North's Broadband deficiencies. We shared our thoughts on the Transportation issues facing communities and commerce in the North. President Whalen commented, *"we want to ensure that any Northern Provincial Transportations Strategy is not to only take people and resources out of the North"* as well as seeking clarity from the Province on the challenge the Province is experiencing with Homelessness, Mental Health & Addictions.

The board members also discussed the Ontario Vaccine distribution strategy, commenting that the Provincial Task Force is not forgetting the North. We noted that several Northern Health Units had recently received shipments of the Moderna Vaccine.

Earlier this month, at a FONOM's Board meeting, Chad Evans, Vice President of Corporate Service for the ONTC, provided the Board an overview of their current divisions. He spoke to the synergies that have developed since the ONTC transitioned to the Ministry of Transportation. *"the ONTC continues to be a valuable community partner for so many municipalities,"* said FONOM President Danny Whalen, *"we appreciate their efforts to connect the North."* As well shared was the process that is presently underway to assess rail conditions, which will aid the Government when they discuss the of the Northlander.

During the Board meeting, members shared regional observations of the impacts the COVID19 pandemic has on communities. Stressed by several is the enhanced co-operation between communities and agencies, hoping that these lines of dialog continue after the pandemic ends. The Board also discussed the release of FONOM's third of eight "GoNorth" videos ( [www.youtube.com/watch?v=qkEeQSnLHnA](http://www.youtube.com/watch?v=qkEeQSnLHnA) ). The videos have been well received, as they are showcasing Northern Ontario as a healthy part of the world to operate a business. The Board shared their appreciation to Drew Gauley







The Federation of Northern Ontario Municipalities

(Good Gauley Productions), Jennifer Baker (Jennifer Baker Consulting Ltd), and Todd Eastman's team from the Trade, Investment & Marketing (TIM) Unit of (ENDM). For all the hard work done on these videos and their promotion.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.

A handwritten signature in black ink, appearing to read "Danny Whalen", written in a cursive style.

President Danny Whalen  
705-622-2479

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
	9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2		12/31/20	\$1,342.76	\$1,342.76	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$1,526.63)
	6989579	2679147 12/31/20 GAS @ 250-1742				\$2,171.35				
<b>Total GENERAL GOVERNMENT</b>										
						\$4,317.78				
<b>250 CLARK</b>										
	10233	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0		12/31/20	\$2,203.10	\$2,203.10	10-12-61680	CAPITAL-BUILDING	\$30,000.00	(\$35,484.21)
	1353	12/31/20 ELECTRICAL FOR NEW SIGN AT 250 CLARK								
<b>Total 250 CLARK</b>										
						\$2,203.10				
	10447	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4		12/31/20	\$633.96	\$633.96	10-12-61641	250 CLARK-BUILDING	\$20,000.00	(\$7,697.47)
	1312325	12/31/20 A/C REPAIRS AT 250 CLARK IN NOV				\$633.96				
<b>Total 250 CLARK</b>										
						\$2,837.06				
<b>FIRE DEPARTMENT</b>										
	9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2		12/31/20	\$515.40	\$515.40	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,327.29
	1173474	3066642 12/31/20 FIRE DEPT.-OPERATIONS		12/31/20	\$436.00	\$436.00	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,327.29
	6989579	2679147 12/31/20 TCDF NATURAL GAS - 2467				\$951.40				
<b>Total FIRE DEPARTMENT</b>										
						\$175.54				
	10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3		12/30/20	\$175.54	\$175.54	10-15-62040	FIRE DEPT.-EQUIPMENT	\$20,000.00	(\$8,847.59)
	18717	12/30/20 FIRE BOOTS				\$175.54				
<b>Total FIRE DEPARTMENT</b>										
						\$1,126.94				
<b>PUBLIC WORKS</b>										
	9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2		12/31/20	\$329.69	\$329.69	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$5,336.10
	6989579	2679147 12/31/20 PW SHOPS NATURAL GAS - 1890		12/31/20	\$904.95	\$904.95	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$5,336.10
	6989579	2679147 12/31/20 PW SHOPS NATURAL GAS - 2330				\$1,234.64				
<b>Total PUBLIC WORKS</b>										
						\$76.23				
	9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9		12/31/20	\$76.23	\$76.23	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$17,414.70
	84552006	2011066 12/31/20 PUBLIC WORKS-MATERIAL & SUPPLIES				\$76.23				
<b>Total PUBLIC WORKS</b>										
						\$1,310.87				
<b>ENVIRONMENT</b>										
	8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0		12/30/20	\$2,442.24	\$2,442.24	10-25-64920	LANDFILL SITE	\$5,000.00	\$4,738.94
	5387	12/30/20 GARBAGE COMPACTING				\$2,442.24				
<b>Total ENVIRONMENT</b>										
						\$2,442.24				

Checked by	Feb 2/21
Checked by	15

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9363	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5								
14082	12/31/20 LANDFILL SITE-MAINTENANCE RE C OF A			\$2,590.56	\$2,590.56	10-25-64965	LANDFILL SITE-	\$74,000.00	\$8,786.82
					\$2,590.56				
					\$5,032.80				
<b>Total ENVIRONMENT</b>									
<b><u>WATER</u></b>									
8907	ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST.	SUITE 500, MISSISSAUGA, ON, L5A 4G1							
8831	12/31/20 chemicals		12/31/20	\$608.86	\$608.86	10-30-64510	WATER PUMPHOUSE-	\$30,000.00	(\$2,963.64)
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147 12/31/20 34 MCRAE DR NATURAL GAS - 7940		12/31/20	\$23.04	\$23.04	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	(\$14,820.13)
9653	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0								
19394	12/30/20 WATER BYPASS		12/30/20	\$394.27	\$394.27	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	(\$14,820.13)
					\$394.27				
					\$1,026.17				
<b>Total WATER</b>									
<b><u>SEWER</u></b>									
8907	ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST.	SUITE 500, MISSISSAUGA, ON, L5A 4G1							
8831	12/31/20 chemicals		12/31/20	\$608.86	\$608.86	10-40-64140	SEWER DISTRIBUTION-	\$22,000.00	(\$7,604.26)
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147 12/31/20 SEWER PUMPHOUSE NATURAL GAS - 9269		12/31/20	\$88.69	\$88.69	10-40-64110	SEWER PUMPHOUSE-	\$6,500.00	\$6,020.38
					\$88.69				
					\$697.55				
<b>Total SEWER</b>									
<b><u>RECREATION</u></b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147 12/31/20 POOL NATURAL GAS - 1355		12/31/20	\$173.21	\$173.21	10-55-67110	POOL-MATERIAL &	\$16,000.00	\$12,058.02
6989579	2679147 12/31/20 SHCC NATURAL GAS - 1465		12/31/20	\$241.92	\$241.92	10-55-67410	SHCC-MAT/SUPPLIES	\$6,500.00	\$3,172.12
					\$415.13				
					\$415.13				
<b>Total RECREATION</b>									
<b><u>HEALTH SERVICES</u></b>									
8786	HEALTH SCIENCES NORTH FOUNDATION, HEALTH SCIENCES NORTH, 41 RAMSEY LAKE ROAD, SUDBURY , ON, P3E 5J1								
2020 HEART AND	12/30/20 HEART SOUL PLEDGE		12/30/20	\$1,392.00	\$1,392.00	10-60-65360	SUDBURY HEALTH	\$1,392.00	\$1,392.00
8886	NORTH BAY PARRY SOUND DIST. HEALTH UNIT, 345 OAK ST W, NORTH BAY , ON, P1B 2T2								
NOV DEC 2020	12/31/20 NOV DEC 2020 LEVY		12/31/20	\$10,011.80	\$10,011.80	10-60-65000	HEALTH UNIT	\$116,219.00	\$19,369.80
					\$10,011.80				
					\$11,403.80				
<b>Total HEALTH SERVICES</b>									

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>HISTORICAL &amp; CULTURE</b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579 2679147	12/31/20	LEGION NATURAL GAS-1423	12/31/20	\$678.97	\$678.97	10-65-67680	POWASSAN LEGION	\$35,000.00	\$7,361.51
					\$678.97				
					\$678.97				
<b>Total HISTORICAL &amp; CULTURE</b>									
<b>PLANNING &amp; DEVELOPMENT</b>									
9477	PLANSCAPE, 104 KIMBERLEY AVE, BRACEBRIDGE, ON, P1L 1Z8								
473421	12/31/20	NOAH PLANNING ADVISE	12/31/20	\$1,725.00	\$1,725.00	10-70-68005	PLANNING	\$15,000.00	\$3,984.06
473422	12/31/20	COSGROVE PLANNING ADVISE	12/31/20	\$280.86	\$280.86	10-70-68005	PLANNING	\$15,000.00	\$3,984.06
473423	12/31/20	MISC PLANNING ADVISE	12/31/20	\$1,515.46	\$1,515.46	10-70-68005	PLANNING	\$15,000.00	\$3,984.06
10484					\$3,521.32				
2020	PLANNING	12/31/20 PLANNING REFUND	12/31/20	\$188.12	\$188.12	10-70-58000	PLANNING FEES	\$15,000.00	(\$11,922.30)
					\$188.12				
					\$3,709.44				
<b>Total PLANNING &amp; DEVELOPMENT</b>									
<b>TROUT CREEK COMMUNITY CENTRE</b>									
UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2									
6989579 2679147	12/31/20	TCCC NATURAL GAS-0700	12/31/20	\$654.70	\$654.70	10-75-61620	NATURAL GAS	\$6,000.00	\$2,359.01
					\$654.70				
9653	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0								
19374	12/23/20	PRESSURE SWITCH	12/23/20	\$147.00	\$147.00	10-75-61820	MAINTENANCE	\$27,000.00	\$11,643.90
					\$147.00				
					\$801.70				
<b>Total TROUT CREEK COMMUNITY CENTRE</b>									
<b>SPORTSPLEX</b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579 2679147	12/31/20	SPORTSPLEX NATURAL GAS (B) - 1337	12/31/20	\$1,023.52	\$1,023.52	10-80-61620	NATURAL GAS	\$20,000.00	\$8,253.80
6989579 2679147	12/31/20	SPORTSPLEX NATURAL GAS (A) - 1336	12/31/20	\$819.90	\$819.90	10-80-61620	NATURAL GAS	\$20,000.00	\$8,253.80
					\$1,843.42				
10447	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4								
1312307	12/31/20	DEHUMIDIFIERS START UP	12/31/20	\$1,358.50	\$1,358.50	10-80-61940	EQUIPMENT-REPAIRS &	\$7,000.00	(\$1,725.32)
1312313	12/31/20	ERV REPAIRS	12/31/20	\$672.12	\$672.12	10-80-61940	EQUIPMENT-REPAIRS &	\$7,000.00	(\$1,725.32)
1312317	12/31/20	ICE PLANT COMPRESSOR REPAIRS	12/31/20	\$1,349.34	\$1,349.34	10-80-61940	EQUIPMENT-REPAIRS &	\$7,000.00	(\$1,725.32)
1312319	12/31/20	ICE PLANT COMPRESSOR REPAIRS	12/31/20	\$527.12	\$527.12	10-80-61940	EQUIPMENT-REPAIRS &	\$7,000.00	(\$1,725.32)
1312320	12/31/20	ICE PLANT REPAIRS	12/31/20	\$787.50	\$787.50	10-80-61940	EQUIPMENT-REPAIRS &	\$7,000.00	(\$1,725.32)
1312321	12/31/20	ICE PLANT REPAIRS	12/31/20	\$315.00	\$315.00	10-80-61940	EQUIPMENT-REPAIRS &	\$7,000.00	(\$1,725.32)
1312333	12/31/20	COOLING TOWER REPAIRS	12/31/20	\$420.00	\$420.00	10-80-61940	EQUIPMENT-REPAIRS &	\$7,000.00	(\$1,725.32)
					\$5,429.58				
					\$7,273.00				
<b>Total SPORTSPLEX</b>									
<b>Total Bills To Pay:</b>									\$40,631.21

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
8781 JAN 2021 JAN 2021	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	01/02/21 A/R LIBRARY GREEN SHIELD1940.20	01/02/21 OFFICE GREEN SHIELD	01/02/21	\$263.66	\$263.66	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$12,689.73)
				01/02/21	\$1,169.21	\$1,169.21	10-10-61510	BENEFITS	\$0.00	(\$976.59)
						\$1,432.87				
8781 FEB 2021 FEB 2021	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	01/26/21 A/R LIBRARY GREEN SHIELD1940.20	01/26/21 OFFICE GREEN SHIELD	01/26/21	\$263.34	\$263.34	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$12,689.73)
				01/26/21	\$1,169.21	\$1,169.21	10-10-61510	BENEFITS	\$0.00	(\$976.59)
						\$1,432.55				
8848 PR1047 PR1048 PR1049	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9	01/11/21 Payroll from 12/27/2020 to 1/9/2021	01/11/21	01/11/21	\$1,219.43	\$1,219.43	10-10-33320	A/P EHT	\$0.00	\$1,967.20
				01/25/21	\$18.24	\$18.24	10-10-33320	A/P EHT	\$0.00	\$1,967.20
				01/25/21	\$1,167.24	\$1,167.24	10-10-33320	A/P EHT	\$0.00	\$1,967.20
						\$2,404.91				
8890 132941	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	01/26/21 MAT RENTALS	01/26/21		\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$54.03)
						\$61.93				
8903 PR1047 PR1049	OMERS, EY TOWER, 900-100 ADELAIDE ST W, TORONTO, ON, M5H OE2	01/11/21 Payroll from 12/27/2020 to 1/9/2021	01/11/21	01/11/21	\$9,844.80	\$9,844.80	10-10-33310	A/P OMERS	\$0.00	(\$6,993.10)
				01/25/21	\$9,751.10	\$9,751.10	10-10-33310	A/P OMERS	\$0.00	(\$6,993.10)
						\$19,595.90				
8918 2021 MILEAGE	PETER MCISAAC, P.O. BOX 646, POWASSAN, ON, P0H 1Z0	01/26/21 2021 MILEAGE ALLOWANCE	01/26/21		\$500.00	\$500.00	10-10-61026	P.MCISAAC-MAYOR	\$0.00	\$0.00
						\$500.00				
9040 PR1047 PR1048 PR1049	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	01/11/21 Payroll from 12/27/2020 to 1/9/2021	01/11/21	01/11/21	\$2,032.27	\$2,032.27	10-10-33330	A/P WSIB	\$0.00	\$554.24
				01/25/21	\$31.15	\$31.15	10-10-33330	A/P WSIB	\$0.00	\$554.24
				01/25/21	\$1,943.16	\$1,943.16	10-10-33330	A/P WSIB	\$0.00	\$554.24
						\$4,006.58				
9080 PR1047 PR1048 PR1047 PR1048 PR1047 PR1048 PR1047 PR1048	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , , ,	01/11/21 Payroll from 12/27/2020 to 1/9/2021	01/11/21	01/11/21	\$7,608.28	\$7,608.28	10-10-33200	A/P FIT	\$0.00	(\$3,331.65)
				01/25/21	\$84.21	\$84.21	10-10-33200	A/P FIT	\$0.00	(\$3,331.65)
				01/11/21	\$3,482.06	\$3,482.06	10-10-33210	A/P PIT	\$0.00	(\$1,607.03)
				01/25/21	\$32.99	\$32.99	10-10-33210	A/P PIT	\$0.00	(\$1,607.03)
				01/11/21	\$2,314.22	\$2,314.22	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
				01/25/21	\$35.47	\$35.47	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
				01/11/21	\$5,922.34	\$5,922.34	10-10-33230	A/P CPP	\$0.00	(\$2,875.88)
				01/25/21	\$87.30	\$87.30	10-10-33230	A/P CPP	\$0.00	(\$2,875.88)
						\$19,566.87				
						\$7,179.47				
9080 PR1049 PR1049 PR1049 PR1049	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , , ,	01/25/21 Payroll from 1/10/2021 to 1/23/2021	01/25/21	01/25/21	\$7,179.47	\$7,179.47	10-10-33200	A/P FIT	\$0.00	(\$3,331.65)
				01/25/21	\$3,197.87	\$3,197.87	10-10-33210	A/P PIT	\$0.00	(\$1,607.03)
				01/25/21	\$2,205.14	\$2,205.14	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
				01/25/21	\$5,631.62	\$5,631.62	10-10-33230	A/P CPP	\$0.00	(\$2,875.88)
						\$18,214.10				

# Municipality of Powassan A/P Preliminary Cheque Run

## (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9123	MARKUS WAND, RR # 4, POWASSAN, ON, POH 1Z0								
2021 CELL	01/26/21	2021 CELL PHONE ALLOWANCE	01/26/21	\$720.00	\$720.00	10-10-61028	MARKUS WAND	\$0.00	\$0.00
2021 MILEAGE	01/26/21	2021 MILEAGE ALLOWANCE	01/26/21	\$500.00	\$500.00	10-10-61028	MARKUS WAND	\$0.00	\$0.00
					\$1,220.00				
9585	DAVE BRITTON, BOX 333, 20 VALLEY VIEW DR E, POWASSAN, ON, POH 1Z0								
2021 CELL	01/26/21		01/26/21	\$720.00	\$720.00	10-10-61027	D.BRITTON- COUNCIL	\$0.00	\$0.00
2021 MILEAGE	01/26/21	MILEAGE	01/26/21	\$500.00	\$500.00	10-10-61027	D.BRITTON- COUNCIL	\$0.00	\$0.00
					\$1,220.00				
9768	OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1								
1768593-2	01/26/21	GLOVES	01/26/21	\$24.82	\$24.82	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,880.00)
1789339-1	01/26/21	STORAGE BOXES	01/26/21	\$78.88	\$78.88	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,880.00)
1789339-2	01/26/21	STAPLER	01/26/21	\$19.73	\$19.73	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,880.00)
1789339-3	01/26/21	TAPE DISPENSER	01/26/21	\$11.98	\$11.98	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,880.00)
					\$150.38				
9798	DE LAGE LANDEN, C/O T4557 PO BOX 4557 STN A, TORONTO, ON, M5W 0K1								
7879014	01/26/21	POSTAGE/COURIER/COPIER	01/26/21	\$189.98	\$189.98	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$55.37)
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2								
3113358 121	01/26/21	TELECOM @ 250 CLARK	01/26/21	\$493.63	\$493.63	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$54.03)
					\$593.32				
10059	LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1								
1611988	01/26/21	COPIER LEASE	01/26/21	\$356.16	\$356.16	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$55.37)
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4								
FEB 2021	01/26/21	LIBRARY LIFE/DISABILITY INS	01/26/21	\$140.68	\$140.68	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$12,689.73)
FEB 2021	01/26/21	OFFICE LIFE/DISABILITY INS.	01/26/21	\$976.59	\$976.59	10-10-61510	BENEFITS	\$0.00	(\$976.59)
					\$1,117.27				
10149	VERSUS BUSINESS FORMS & LABELS, 136 MAPLECROFT CRT, GANANOQUE, ON, K7G 0A6								
48595	01/26/21	ARREARS NOTICE	01/26/21	\$250.33	\$250.33	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,880.00)
					\$277.98				
10282	RANDY HALL, , POWASSAN, ON, POH 1Z0								
2021 MILEAGE	01/26/21	2021 MILEAGE ALLOWANCE	01/26/21	\$500.00	\$500.00	10-10-61023	R.HALL- COUNCIL	\$0.00	\$0.00
10283	DEBBIE PIEKARSKI, 240 EDWARD ST, BOX 452, POWASSAN, ON,								
2021 MILEAGE	01/26/21	2021 MILEAGE ALLOWANCE	01/26/21	\$500.00	\$500.00	10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	\$0.00
					\$500.00				
					\$75,030.41				
<b>Total GENERAL GOVERNMENT</b>									
<b>250 CLARK</b>									
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7								
JAN 2021	01/02/21	GREEN SHIELD DRUG PLAN	01/02/21	\$263.34	\$263.34	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$518.98)
					\$263.34				
					\$263.34				
<b>Total 250 CLARK</b>									



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>FIRE DEPARTMENT</u></b>									
8781 JAN 2021	01/02/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 01/02/21 FIRE GREEN SHIELD	01/02/21	\$313.34	\$313.34	10-15-61510	BENEFITS	\$0.00	(\$172.72)
8781 FEB 2021	01/26/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 01/26/21 FIRE GREEN SHIELD	01/26/21	\$313.34	\$313.34	10-15-61510	BENEFITS	\$0.00	(\$172.72)
8792 200095870626	01/26/21	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 01/26/21 FIRE DEPT.-OPERATIONS	01/26/21	\$144.33	\$144.33	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$36.10)
8880 81432	01/26/21	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3 01/26/21 TC FIRE HALL WATER TESTING	01/26/21	\$20.96	\$20.96	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$36.10)
8890 132942	01/26/21	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1 01/26/21 MAT RENTAL	01/26/21	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$17.55)
9205 5510	01/26/21	FIRE MARSHAL'S PUPIC FIRE SAFETY COUNCIL, 100 STROWGER BLVD., SUITE 119, BROCKVILLE, ON, K6V 5J9 01/26/21 ANNUAL MEMBERSHIP	01/26/21	\$100.00	\$100.00	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$36.10)
9216 6111	01/26/21	M & L SUPPLY, 14935 COUNTRY RD #2, P.O. BOX 269, INGLESIDE, ON, K0C 1M0 01/26/21 EXTRICATION TOOL REPAIR	01/26/21	\$1,515.97	\$1,515.97	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$13.22)
9923 576714	01/26/21	BATTERY BATTERY, , 1315 MAIN STREET WEST, NORTH BAY, ON, P1B 2W8 01/26/21 6 VOLT BATTERIES	01/26/21	\$103.48	\$103.48	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$13.22)
10061 FEB 2021	01/26/21	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 01/26/21 MF LIFE/DISABILITY INS	01/26/21	\$172.72	\$172.72	10-15-61510	BENEFITS	\$0.00	(\$172.72)
<b>Total FIRE DEPARTMENT</b>									<b>\$2,701.69</b>

**PUBLIC WORKS**

8889 91555903	01/26/21	CANADIAN NATIONAL, NON FREIGHT, P.O. 6089, SUCC. CENTRE VILLE, MONTREAL, PQ, H3C 3H1 01/26/21 SIGNAL MAINTENANCE	01/26/21	\$6,397.37	\$6,397.37	10-20-63470	SAFETY DEVICES/CN-	\$0.00	(\$203.52)
8741 11468	01/26/21	DRD DISTRIBUTING, HWY 17 EAST, RR#2, CORBEIL , ON, P0H 1K0 01/26/21 HOSE FOR PLOW	01/26/21	\$45.74	\$45.74	10-20-63600	2015 GMC-	\$0.00	(\$180.93)
8781 JAN 2021	01/02/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 01/02/21 PW GREEN SHIELD	01/02/21	\$2,331.51	\$2,331.51	10-20-63050	PUBLIC WORKS-	\$0.00	(\$844.76)
8781 FEB 2021	01/26/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 01/26/21 PW GREEN SHIELD	01/26/21	\$2,331.51	\$2,331.51	10-20-63050	PUBLIC WORKS-	\$0.00	(\$844.76)
8792 200031148485	01/26/21	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 01/26/21 PUBLIC WORKS BLDGS UTILITIES	01/26/21	\$196.59	\$196.59	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	\$0.00

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
200067996361	01/21/2021	PUBLIC WORKS BLDGS UTILITIES	01/26/21	\$29.31	\$29.31	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	\$0.00
200118558926	01/21/2021	PUBLIC WORKS BLDGS UTILITIES	01/26/21	\$121.80	\$121.80	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	\$0.00
<b>\$347.70</b>									
<b>JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1</b>									
559704	01/26/21	FUEL FOR 2014 FREIGHTLINER	01/26/21	\$166.41	\$166.41	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$338.35)
559704	01/26/21	FUEL FOR 2011 FREIGHTLINER	01/26/21	\$166.41	\$166.41	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$178.08)
559708	01/26/21	2014 CHEV FUEL	01/26/21	\$38.94	\$38.94	10-20-63540	2014 GMC -	\$0.00	\$0.00
559704	01/26/21	FUEL FOR 2013 FREIGHTLINER	01/26/21	\$166.41	\$166.41	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$366.21)
559708	01/26/21	F150 FUEL	01/26/21	\$38.94	\$38.94	10-20-63580	2009 FORD 1/2 TON -	\$0.00	\$0.00
559708	01/26/21	CHEV TRUCK FUEL	01/26/21	\$38.94	\$38.94	10-20-63600	2015 GMC-	\$0.00	(\$180.93)
559855	01/26/21	FUEL FOR 710 BACKHOE	01/26/21	\$59.13	\$59.13	10-20-63620	710 BACKHOE-	\$0.00	(\$675.99)
560486	01/26/21	FUEL FOR 710 BACKHOE	01/26/21	\$118.72	\$118.72	10-20-63620	710 BACKHOE-	\$0.00	(\$675.99)
559855	01/26/21	CAT420 FUEL	01/26/21	\$177.43	\$177.43	10-20-63626	BACKHOE CAT420	\$0.00	\$0.00
560486	01/26/21	CAT420 FUEL	01/26/21	\$356.16	\$356.16	10-20-63626	BACKHOE CAT420	\$0.00	\$0.00
559855	01/26/21	FUEL FOR 96 BACKHOE	01/26/21	\$59.13	\$59.13	10-20-63640	96 BACKHOE-	\$0.00	\$0.00
560486	01/26/21	FUEL FOR 96 BACKHOE	01/26/21	\$118.72	\$118.72	10-20-63640	96 BACKHOE-	\$0.00	\$0.00
559855	01/26/21	FUEL FOR GRADER	01/26/21	\$295.71	\$295.71	10-20-63660	99 GRADER-	\$0.00	\$0.00
560486	01/26/21	FUEL FOR GRADER	01/26/21	\$593.60	\$593.60	10-20-63660	99 GRADER-	\$0.00	\$0.00
559708	01/26/21	LAWN EQUIPMENT-MAT/SUPPLIES	01/26/21	\$12.97	\$12.97	10-20-63740	LAWN EQUIPMENT-	\$0.00	\$0.00
<b>\$2,407.62</b>									
<b>JOE JOHNSON EQUIPMENT INC, 2521 BOWMAN STREET, INNISFIL, ON, L9S 3V6</b>									
8808	01/26/21	COMPLETE PTO	01/26/21	\$1,299.14	\$1,299.14	10-20-63660	99 GRADER-	\$0.00	\$0.00
21204	01/26/21	FEMAL HALF PTO	01/26/21	\$564.09	\$564.09	10-20-63720	TRACKLESS-KUBOTA-	\$0.00	(\$94.01)
<b>\$1,863.23</b>									
<b>RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8</b>									
8954	01/26/21	WATER HEATER RENTAL	01/26/21	\$67.04	\$67.04	10-20-63060	PUBLIC WORKS-	\$0.00	(\$656.03)
<b>\$67.04</b>									
<b>AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2</b>									
9926	01/26/21	INTERNET	01/26/21	\$153.32	\$153.32	10-20-63065	PUBLIC WORKS MAT &	\$0.00	\$0.00
<b>\$153.32</b>									
<b>GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0</b>									
9985	01/26/21	TOW CHARGE MAIN ST SNOW REMOVAL	01/26/21	\$152.64	\$152.64	10-20-63420	WINTER CONTROL-	\$0.00	\$0.00
<b>\$152.64</b>									
<b>MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4</b>									
10061	01/26/21	PW LIFE/DISABILITY INS.	01/26/21	\$844.76	\$844.76	10-20-63050	PUBLIC WORKS-	\$0.00	(\$844.76)
<b>\$844.76</b>									
<b>ULINE CANADA CORPORATION, BOX 3500, RPO STREETSVILLE, MISSISSAUGA, ON, L5M 0S8</b>									
10220	01/26/21	SHOP TOWELS, MASKS	01/26/21	\$554.53	\$554.53	10-20-63060	PUBLIC WORKS-	\$0.00	(\$656.03)
<b>\$554.53</b>									
<b>\$17,496.97</b>									
<b>Total PUBLIC WORKS</b>									
<b>ENVIRONMENT</b>									
<b>GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7</b>									
8781	01/26/21	GREEN SHIELD DRUG PLAN	01/26/21	\$263.34	\$263.34	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$103.58)
<b>\$263.34</b>									
<b>HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3</b>									
8792	01/26/21	LANDFILL SITE-MAT/SUPPLIES HYDRO	01/26/21	\$222.00	\$222.00	10-25-64910	LANDFILL SITE-	\$0.00	\$0.00
<b>\$222.00</b>									

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8806 559704	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1 01/26/21	FUEL FOR GARBAGE TRUCK	01/26/21	\$166.41	\$166.41	10-25-64830	GARBAGE VEHICLE	\$0.00	\$0.00
10061 FEB 2021	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 01/26/21	landfill and garbage benefits	01/26/21	\$103.58	\$103.58	10-25-61510	BENEFITS	\$0.00	(\$103.58)
<b>Total ENVIRONMENT</b>									
<b><u>WATER</u></b>									
8792 200025335054	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 01/26/21	WATER DISTRIBUTION-MAT/SUPPLIES	01/26/21	\$86.87	\$86.87	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$3,102.92)
8907 8986	ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST. 01/26/21	SUITE 500, MISSISSAUGA, ON, L5A 4G1	01/26/21	\$8,541.25	\$8,541.25	10-30-64720	WATER-OCWA	\$0.00	\$0.00
<b>Total WATER</b>									
<b><u>SEWER</u></b>									
8907 8986	ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST. 01/26/21	SUITE 500, MISSISSAUGA, ON, L5A 4G1	01/26/21	\$5,399.75	\$5,399.75	10-40-64120	SEWERS-OCWA	\$0.00	\$0.00
<b>Total SEWER</b>									
<b><u>BUILDING DEPARTMENT</u></b>									
8781 JAN 2021	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 01/02/21	BUILDING INSPECTOR GREEN SHIELD	01/02/21	\$264.78	\$264.78	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$248.53)
8781 FEB 2021	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 01/26/21	BUILDING INSPECTOR GREEN SHIELD	01/26/21	\$264.78	\$264.78	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$248.53)
10061 FEB 2021	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 01/26/21	BUILDING INSPECTOR LIFE/DISABILITY INS.	01/26/21	\$248.53	\$248.53	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$248.53)
<b>Total BUILDING DEPARTMENT</b>									
<b><u>PROTECTION TO PERSONS &amp; PROPERTY</u></b>									
8781 JAN 2021	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 01/02/21	PROPERTY STANDARD GREEN SHIELD	01/02/21	\$264.24	\$264.24	10-50-61510	BENEFITS	\$0.00	\$0.00
8781 FEB 2021	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 01/26/21	PROPERTY STANDARD GREEN SHIELD	01/26/21	\$264.24	\$264.24	10-50-61510	BENEFITS	\$0.00	\$0.00

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>									
<b>RECREATION</b>									
8792	200096240842	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	01/26/21	\$146.53	\$146.53	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	\$0.00
8880	81432	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3	01/26/21	\$20.96	\$20.96	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	\$0.00
<b>Total RECREATION</b>									
<b>HISTORICAL &amp; CULTURE</b>									
8954	109550013140739	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	01/26/21	\$151.55	\$151.55	10-65-67680	POWASSAN LEGION	\$0.00	\$0.00
<b>Total HISTORICAL &amp; CULTURE</b>									
<b>TROUT CREEK COMMUNITY CENTRE</b>									
8781	JAN 2021	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	01/02/21	\$264.15	\$264.15	10-75-61510	BENEFITS	\$0.00	(\$187.07)
8781	FEB 2021	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	01/26/21	\$264.47	\$264.47	10-75-61510	BENEFITS	\$0.00	(\$187.07)
8880	81432	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3	01/26/21	\$20.95	\$20.95	10-75-61820	MAINTENANCE	\$0.00	(\$116.01)
8954	30937953140195	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	01/26/21	\$200.79	\$200.79	10-75-61620	NATURAL GAS	\$0.00	\$0.00
9226	TCCC REFUND	ICE RENTAL REFUND	01/26/21	\$66.37	\$66.37	10-75-53700	ICE RENTALS	\$0.00	\$0.00
10061	FEB 2021	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	01/26/21	\$187.07	\$187.07	10-75-61510	BENEFITS	\$0.00	(\$187.07)
<b>Total TROUT CREEK COMMUNITY CENTRE</b>									
								\$1,003.80	

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>SPORTSPLEX</b>									
8781 JAN 2021	01/02/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 01/02/21 SP GREEN SHIELD	01/02/21	\$374.43	\$374.43	10-80-61510	BENEFITS	\$0.00	(\$196.71)
8781 FEB 2021	01/26/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 01/26/21 SP GREEN SHIELD	01/26/21	\$374.43	\$374.43	10-80-61510	BENEFITS	\$0.00	(\$196.71)
9926 3111682 121	01/26/21	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 01/26/21 OFFICE EXPENSES	01/26/21	\$255.52	\$255.52	10-80-61555	OFFICE EXPENSES	\$0.00	(\$368.83)
10061 FEB 2021	01/26/21	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 01/26/21 SP LIFE/DISABILITY INS.	01/26/21	\$196.71	\$196.71	10-80-61510	BENEFITS	\$0.00	(\$196.71)
<b>Total SPORTSPLEX</b>				<b>\$1,201.09</b>					
<b>Total Bills To Pay:</b>				<b>\$114,106.11</b>					